

SMITHFIELD TOWN COUNCIL MEETING

OPEN SESSION

TUESDAY
October 17, 2023



**SMITHFIELD TOWN COUNCIL MEETING
SMITHFIELD TOWN HALL
COUNCIL CHAMBERS
64 FARNUM PIKE
TUESDAY, OCTOBER 17, 2023
6:30 P.M.**

6:30 P.M. EXECUTIVE SESSION

Convene into executive session to consider, discuss, and act upon matters pursuant to Rhode Island General Laws Section 42-46-5(a)(1) Personnel; to interview Norberto Alvarado, II for possible appointment to a Town board or commission and Rhode Island General Laws Section 42-46-5(a)(2); Potential Litigation.

7:00 P.M. AGENDA

- I. Regular meeting reconvened at 7:00 p.m.
 - Announce any executive session votes required to be disclosed pursuant to Rhode Island General Laws, Sec. 42-46-4.
- II. Prayer
- III. Salute to the Flag
- IV. Emergency Evacuation and Health Notification
- V. Presentations:
 - A. Smithfield Youth Council
- VI. Minutes:
 - A. Move that the minutes of the October 3, 2023 executive session meeting held pursuant to Rhode Island General Laws Section 42-46-5(a)(1) Personnel; to interview Frank E. Smith, Zachary P. Smith, and Angelica L. Bovis for possible appointment to a Town board or commission and Rhode Island General Laws Section 42-46-5(a)(2); Litigation be approved as recorded and sealed.
 - B. Move that the minutes of the October 3, 2023 open session meeting be approved as recorded.
- VII. Consider, discuss and act upon the following possible appointments and reappointments:
 - A. Planning Board Appointment with a term expiring in May of 2024.
 - B. Board of Canvassers appointment with a term expiring in March of 2024.

VIII. Public Hearings:

- A. Consider, discuss, and act upon approving a new B-Victualler Liquor License for The Board Room, LLC d/b/a “The Board Room”, 95 Douglas Pike, with the hours of operation to be Monday through Sunday 6:00 a.m. to 1:00 a.m., as applied, subject to compliance with all State regulations, local ordinances and final approval from the RI Department of Health.

IX. Licenses:

- A. Consider, discuss, and act upon approving a new Victualling License for the Board Room, LLC d/b/a “The Board Room”, 95 Douglas Pike with the hours of operation to be Monday through Sunday from 6:00 a.m. to 1:00 a.m., as applied, subject to compliance with all State regulations, local ordinances and final approval from the RI Department of Health.
- B. Consider, discuss, and act upon approving a one (1) day Class F Beer/Wine Liquor License for St. Philip Church, 622 Putnam Pike, for a wine tasting to take place on Saturday, November 4, 2023 from 7:00 p.m. to 10:00 p.m., as applied, subject to State regulations and local ordinances.

X. Old Business: None

XI. New Business:

- A. Consider, discuss, and act upon authorizing the Fire Department to purchase of one (1) 2024 Ford Expedition, through the Greater Boston Police Council and MA Public Safety master pricing agreement, in the amount of sixty-nine thousand, five hundred twenty dollars and twenty-eight cents (\$69,520.28).
- B. Consider, discuss, and act upon authorizing the Fire Department to administer FEMA Grant EMW-2021-FG-06832 “Regional Mutual-Aid Technical Rescue Grant”.
- C. Consider, discuss, and act upon authorizing the Fire Department to purchase an inflatable firehouse from All-Star Inflatables, Inc. in the amount of ten thousand, nine hundred, seventy dollars and zero cents (\$10,970.00).
- D. Consider, discuss, and act upon authorizing the Fire Department to purchase a Bullseye Digital Extinguisher from Fire Tech & Safety of New England, Inc. in the amount of twenty-three thousand, two hundred and fifty-nine dollars and zero cents (\$23,259.00).
- E. Consider, discuss, and act upon the dissolution of the Diversity, Equity, and Inclusion Task Force.

F. Consider, discuss, and act upon approving tax abatements in the amount of three hundred and sixteen dollars and six cents (\$316.06).

XII. Public Comment.

XIII. Adjournment.

AGENDA POSTED: FRIDAY, OCTOBER 13, 2023

The public is welcome to any meeting of the Town Council or its sub-committees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.

PLEASE SEE EXECUTIVE
SESSION ENVELOPE

MINUTES OF SMITHFIELD TOWN COUNCIL MEETING

Date: Tuesday, October 3, 2023

Place: Smithfield Town Hall

Time: 6:00 P.M.

Present:

Town Council President T. Michael Lawton
Town Council Member Sean M. Kilduff
Town Council Member Michael P. Iannotti
Town Council Member Rachel S. Toppi
Town Council Member John J. Tassoni, Jr.
Town Manager Randy R. Rossi
Town Solicitor Anthony Gallone
Town Clerk Lyn M. Antonuccio

I. President Lawton calls the Tuesday, October 3, 2023 Smithfield Town Council Meeting to order at 7:00 p.m.

At 6:00 p.m., a motion was made by Member Tassoni, seconded by Vice President Iannotti, to convene into executive session to consider, discuss, and act upon matters pursuant to Rhode Island General Laws Section 42-46-5(a)(1) Personnel; to interview Frank E. Smith, Zachary P. Smith, and Angelica L. Bovis for possible appointment to a Town board or commission and Rhode Island General Laws Section 42-46-5(a)(2); Potential Litigation. The motion was unanimously approved.

President Lawton reported that no votes were taken in executive session that are required to be reported pursuant to RIGL§ 42-46-4.

II. President Lawton offers a prayer.

III. Salute to the flag.

IV. Emergency Evacuation and Health Notification

V. Presentations: None

VI. Minutes:

- A. Move that the minutes of the September 19, 2023 executive session meeting held pursuant to Rhode Island General Laws Section 42-46-5(a)(1) Personnel; to interview Michael Romano for possible reappointment to a Town board or commission and Rhode Island General Laws Section 42-46-5(a)(2); Potential Litigation be approved as recorded and sealed.**

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the minutes of the September 19, 2023 executive session meeting minutes be approved as recorded and sealed. **Motion is approved by a 4/0 vote. Member Tassoni abstains.**

- B. Move that the minutes of the September 19, 2023 open session meeting be approved as recorded.**

Motion is made by Member Tassoni, seconded by Member Toppi, that the minutes of the September 19, 2023 open session meeting minutes be approved as recorded. **Motion is approved by a 4/0 vote. Member Kilduff abstains.**

VII. Consider, discuss and act upon the following possible appointments and reappointments:

- A. Economic Development Commission reappointment with a term expiring in March of 2026.**

Motion is made by Vice President Iannotti, seconded by Member Toppi, that the Smithfield Town Council hereby reappoints Patricia Maiorisi to the Economic Development Commission with a term expiring in March 2026. **Motion is approved by a unanimous 5/0 vote.**

- B. Land Trust reappointment with a term expiring in September of 2028.**

Motion is made by Member Toppi, seconded by Member Kilduff, that the Smithfield Town Council hereby reappoints Michael Romano to the Land Trust with a term expiring in September of 2028. **Motion is approved by a unanimous 3/0 vote. Member Tassoni and Vice President Iannotti recuse themselves.**

VIII. Public Hearings:

- A. Conduct a public hearing to consider, discuss, and act upon Zoning Ordinance amendments to Section 5.11.5 “Principal Solar Energy Systems” and Section 5.11.6 “General Requirements for Accessory and Principal Solar Energy Systems” sponsored by Council Members Rachel S. Toppi and Michael P. Iannotti.**

President Lawton declares the public hearing open.

Vice President Iannotti explains the following: the Planning Board approved changes to the solar ordinance to reduce the maximum amount of forested areas that can be clear-cut for the installation of solar systems from 40% to 25%. Shade pruning rather than clear-cutting would be utilized wherever feasible. This would extend protection for our forests to the commercial and industrial areas.

Under these changes a solar energy applicant would be required to assess the impacts of forest loss and how the impacts can be mitigated. The issues need that to be addressed by an applicant would be water quality wildlife habitats, carbon sequestration, energy storage, and the effects on adjacent properties.

The Planning Board voted to increase the buffer between ground-mounted solar systems on

commercial or industrial properties and residential zones from 50' to 300' and from public or private roads from 100' to 150'.

Landscaping will have to be designed to be visually screen the solar panels from roads and adjoining properties.

These amendments were introduced because it is important to make every effort to preserve the character of the Town, and it makes no sense to clear-cut trees for solar farms when trees remove carbon from the atmosphere and provide the Town with the semi-rural feeling that we all value.

Increasing buffers between residential properties will protect residents from many of the negative effects of having an energy facility near their property. The increased road buffers and landscaping are an attempt to soften negative aesthetics caused by a solar facility.

Member Toppi thanks Vice President Iannotti for his work on this, and she is onboard. Member Toppi feels that the amendments are excellent. Member Toppi also feels that this does a great deal for preserving the natural.

Hearing no further comments, President Lawton closes the public hearing.

Motion is made by Member Kilduff, seconded by Vice President Iannotti, that the Smithfield Town Council hereby adopts the proposed amendments to Section 5.11 Solar Energy Systems as recommended by the Smithfield Planning Board. **Motion is approved by a unanimous 5/0 vote.**

IX. Licenses:

A. Consider, discuss, and act upon approving two (2) One-Day Beer/Wine Licenses for the Smithfield Senior Center as follows:

- **Halloween Party to be held on Tuesday, October 31, 2023 from 12:00 p.m. to 3:00 p.m.**
- **Christmas Party to be held on Tuesday, December 5, 2023 from 12:00 p.m. to 3:00 p.m.**

The parties will take place at the Smithfield Senior Center, 1 William J. Hawkins, Jr. Trail from 12:00 p.m. to 3:00 p.m., as listed, as applied, subject to all State regulations and local ordinances.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council approve two (2) One-Day Beer/Wine Licenses as follows:

- **Halloween Party to be held on Tuesday, October 31, 2023 from 12:00 p.m. to 3:00 p.m.**
- **Christmas Party to be held on Tuesday, December 5, 2023 from 12:00 p.m. to 3:00 p.m.**

The parties will take place at the Smithfield Senior Center, 1 William J. Hawkins, Jr. Trail from 12:00 p.m. to 3:00 p.m., as listed, as applied, subject to all State regulations and local ordinances.

Motion is approved by a unanimous 5/0 vote.

B. Consider, discuss, and act upon approving a new Mobile Food Truck License for KelCar Q, LLC d/b/a “Team Gotta Q”, 1800 Mendon Road, Suite 163, Cumberland, RI with a RI Reg. number 526-5785, as applied, subject to compliance with all State regulations and local ordinances.

Motion is made by Member Toppi, seconded by Member Iannotti, that the Smithfield Town Council consider, discuss and act upon approving a new Mobile Food Truck License, as applied, subject to compliance with all state regulations and local ordinances.

1. KelCar Q, LLC d/b/a “Team Gotta Q”, 1800 Mendon Road, Suite 163, Cumberland, RI

Motion is approved by a unanimous 5/0 vote.

C. Consider, discuss, and act upon approving a new Holiday Sales License for Metro Mattress Corporation d/b/a “Metro Mattress”, 473 Putnam Pike, Suite B-3, as applied, subject to compliance with all State regulations and local ordinances.

Motion is made by Member Tassoni, seconded by Member Iannotti, that the Smithfield Town Council approve a new Holiday Sales License for Metro Mattress Corporation d/b/a “Metro Mattress”, 473 Putnam Pike, Suite B-3, as applied, subject to compliance with all State regulations and local ordinances. **Motion is approved by a unanimous 5/0 vote.**

D. Consider, discuss and act upon approving one (1) One-Day Special Event License for the Smithfield Parks and Recreation Department for a “Food Truck and Smithfield Police Department Night Out Event”, 1 William J. Hawkins Jr. Trail, on the following date:

- **Friday, October 20, 2023 from 4:00 p.m. to 8:00 p.m.**

All Special Event Licenses for the Smithfield Parks and Recreation Department are subject to compliance with all State regulations and local ordinances.

Motion is made by Member Tassoni, seconded by Member Toppi, that the Smithfield Town Council approve one (1) One-Day Special Event License for the Smithfield Parks and Recreation Department for a “Food Truck and Smithfield Police Department Night Out Event”, 1 William J. Hawkins Jr. Trail, on the following date:

- **Friday, October 20, 2023 from 4:00 p.m. to 8:00 p.m.**

All Special Event Licenses for the Smithfield Parks and Recreation Department are subject to compliance with all State regulations and local ordinances.

Motion is approved by a unanimous 5/0 vote.

X. Old Business:

A. Consider, discuss, and act upon amendments to Chapter 305 of the Code of Ordinances entitled “Stone Wall Protection and Preservation” to amend Sections 305-3 and 305-4 and adopt Section 305-7 sponsored by Council Member Sean M. Kilduff.

Member Kilduff thanks Vice President Iannotti and Historic Preservation Chair Robert Leach for being instrumental in putting this ordinance together.

Member Kilduff has an amendment that was discussed with Mr. Leach and Town Engineer Cleary: under 305-4 he would like to reference back to Chapters 1 through 9 and add the language “Upon 5-days receipt of said notice from the Building Official, temporary corrective measures shall be taken by the notified party. Upon 30-days receipt of said notice from the Building Official, permanent corrective measures shall be taken by the party to comply with the form of notice.”

Member Kilduff explains this is language that would notify people of the appropriate remedies.

Member Tassoni questions if the \$500 is still stated in the ordinance. Vice President Iannotti explains that the \$500 was in the original ordinance which was passed in 2006.

Member Tassoni questioned if the fine has ever been instituted. Town Manager Rossi explains that the Town has never gotten to the point of enforcement because once someone is made aware of a violation they have worked with the Town to rectify that.

Member Kilduff explains that the ordinance in 2007 did not give “any teeth” to the penalty of enforcement.

Member Tassoni asks if anyone has an objection reducing the fine to \$100 then having the Municipal Court Judge fine “up to” \$500. Vice President Iannotti explains that the reason he and Member Kilduff met with Mr. Leach is because this ordinance was being totally ignored and historic stone walls were being knocked over with reckless abandon in several areas of the Town. Vice President Iannotti feels that reducing the fine would send the wrong message to developers that they get rewarded if they don’t follow the ordinance. President Vice Iannotti explains that the fine was designed to compel compliance because once a stone wall is knocked down it is difficult to get it back to where it was.

Vice President Iannotti further explains that being added is the requirement that when an application for a development or for a building permit is submitted, they have to be provided with a copy of the ordinance, and execute an affidavit saying they received and understand the ordinance before they can get a building permit.

Vice President Iannotti also explains this puts someone on notice and there is no excuse for violating this ordinance. Vice President Iannotti states that these stone walls are part of our

heritage and they make very much a part of the atmosphere and the character of our Town.

Member Tassoni feels that reducing the fine and taking time out of work to go before Municipal Court would be more money than \$500.

Vice President Iannotti states he would rather someone go before Municipal Court to try to get the fine reduced, and put the burden on them.

Member Tassoni states he asked for Municipal Court to be added to the ordinance. Vice President Iannotti explains that these violations are automatically enforced by Municipal Court based on the Municipal Court Ordinance.

President Lawton questions how the walls are going to be repaired. Vice President Iannotti explains that they do not have to do anything, however, if they touch them, they must be fixed to the satisfaction of the Historic Preservation Commission.

Town Manager Rossi would like clarification on his amendment because the amendments made with Engineer Cleary have been incorporated. Member Kilduff explains that the amendment reiterates what has already been set in stone about the thirty (30) day receipt.

Town Manager Rossi wants assurance that this is the correct ordinance amendment for President Lawton to sign. Town Manager Rossi states that he believes this amendment has already been incorporated. Member Kilduff states this amendment was initiated after.

Historic Preservation Chair Robert Leach explains that the issuance Member Kilduff is mentioning is memorialized in the code and this is a reminder of where it is in the code.

Chair Leach further explains that the \$500 is miniscule in comparison to try to stop this problem.

Engineer Cleary explains that the Building Official asked that the language be revised as he had requested as he was the overseeing staff member responsible for enforcement of that ordinance.

Member Toppi questions if this language is to give another layer of “you should have known” to the violator. Engineer Cleary explains that the intent of the language gets people to act in a corrective manner in the short-term, and come up with a solution for the long-term.

Solicitor Gallone explains that the Building Official is making the ultimate decision as to whether or not a violation notice has to be issued, and the Historic Preservation Chair makes an advisory recommendation to him.

Gary Tikoian of 6 Elmhurst Drive questions if this ordinance pertains to commercial/industrial property. Vice President Iannotti confirms that it pertains to commercial/residential property. Mr. Tikoian explains the following: the state is selling a 50’ strip of land on George Washington Highway, and he owns two (2) pieces of property that abuts the state’s land. He has a P & S Agreement pending, and there is a stone wall on this land. Purchasing this piece of land will make him the owner of the stone wall that cannot be taken down. The Town will lose revenue if he does not buy it.

Member Kilduff states that even before tonight’s amendments, there were rules and a fine in place about not knocking down historical walls. Member Kilduff questions if Mr. Tikoian was looking to purchase this property with the idea of knocking down the wall. Mr. Tikoian states that he was going to remove the wall and move it to another area or donate the wall/historic rocks to the Town. Mr. Tikoian suggests that the historic rocks could be used in a recreation area for a stone wall.

Mr. Tikoian questions if the council would entertain relocating the wall on his property line.

Member Kilduff explains that moving the wall is destroying it. Solicitor Gallone states that if Mr. Tikoian purchases the adjacent piece of property, the ordinance would require a plan be submitted to the Building Official, with input from the Historic Preservation Chair, and to discuss any possible relocation or rebuilding.

Mr. Leach states that he does not think anyone would permit, for any dollar amount, a stone wall to be moved strictly for tax incentive purposes.

Motion is made by Member Kilduff, seconded by Vice President Iannotti, that the Smithfield Town Council hereby adopts amendments to Chapter 305 of the Code of Ordinances entitled “Stone Wall Protection and Preservation” to amend Sections 305-3 and 305-4 and adopt Section 305-7. **Motion is approved by a 4/1 vote. Member Tassoni votes nay.**

B. Sitting as the Smithfield Water Supply Board, consider, discuss and act upon a request for waiver of water main extension based on the Code of Ordinances, Chapter 350 Water Line Extensions, Article 1 Construction of Waterlines and Other Water Capital Equipment by Private Developers, Section 350-1 Extension of Water Service Article 1.C.

Town Manager Rossi asks the council to consider tabling this agenda item until the December 5, 2023 because the Town has heard from the developer who has additional work that needs to be completed and to meet with the Fire Marshall.

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the Smithfield Town Council table this matter until December 5, 2023. **Motion is approved by a unanimous 5/0 vote.**

C. Consider, discuss, and act upon authorizing the Town Manager to enter into a contract with Dant Clayton, through the Sourcewell Contract #091719-DCT, for the purchase of the Boyle Athletic Complex Grandstand and Press Box materials with an option for installation in an amount not to exceed four hundred, forty-nine thousand dollars and zero cents (\$449,000.00) based on final action by the Boyle Athletic Complex Building Committee and pending final review by the Town Solicitor.

Town Manager Rossi explains the following: this item went before the School Committee last evening, and they passed a similar motion. He is asking the council to consider approving one (1) of the two (2) options being the 550 seat capacity or the 487 seat capacity of the bleachers as well as the press box.

The Town originally solicited for the 550 seat option, but they also provided pricing for the 487 seat option, which would allow for less bathrooms to be included within the concession stand building because of the seat quantity. The permanent structures of seating require a number of bathroom stalls within the complex, and that option needs to be further discussed by the Building Committee.

Vice President Iannotti questions the feasibility of the 487 seat alternative to put in restrooms. Town Manager Rossi explains that the 487 seat capacity will allow the removal of one (1),

potentially two (2), stalls in the bathroom which would reduce the cost of the concession stand.

Town Manager Rossi further explains this option would also allow for additional seating on the visitor side, which is not the permanent structure seating. Town Manager Rossi reminds the members that once there is 550 seats, a specific number of bathrooms must be complied with to be within code. Town Manager Rossi also explains that having a smaller capacity on the “home” side will allow for the flexibility to reduce the bathroom count on the concession stand.

Vice President Iannotti states this would save the Town \$60,000. Vice President Iannotti further states that the council could just vote for alternative #2.

Town Manager Rossi explains that this would be the approach, however, the practice has been action by the Building Committee as well, which is why he put forth the motion in the way that he did because the Building Committee could not meet until Thursday.

Vice President Iannotti thinks that the council should consider voting on alternative #2.

Vice President Iannotti questions the bids coming in high and if they included the stands and press box. Town Manager Rossi explains that the stands and press box were alternatives within that, which is why it was decided to go to the manufacturer of the stands and the press box. Town Manager Rossi further explains you are able to see a big reduction in price. Town Manager Rossi also explains that the concession bathroom needs to be addressed.

Vice President Iannotti questions if this would alleviate the cost. Town Manager Rossi states this does alleviate the cost.

Kenneth Sousa of 2 Williams Road states that when he sees motions like this, they never show where the money is coming from. Mr. Sousa questions where the money is coming from for this, and what the status of this complex in terms of the budget.

Town Manager Rossi explains that with the purchase of this, even going to the max, it would be within the accrued budget that was done for the project overall; it is a combination of Town and School funds. Town Manager Rossi further explains that the concession and bathrooms need to be worked on to determine the bottom line and how the difference will be funded.

Mr. Sousa questions if the \$449,000 will be below the threshold and how close the Town is coming to that number. Town Manager Rossi explains that there may be a residual \$50,000. Mr. Sousa feels that the next “thing” will put the Town over. Town Manager Rossi confirms that the next “thing” will put the Town over.

Mr. Sousa suggests to the council and School Committee that it needs to be determined where the money is being pulled from.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council authorize the Town Manager to enter into a contract with Dant Clayton, through the Sourcewell Contract #091719-DCT, for the purchase of the Boyle Athletic Complex grandstand and press box materials with an option for installation in an amount not to exceed \$449,000 based on final action by the Boyle Athletic Complex Building Committee at their October 5, 2023 meeting and pending final review by the Town Solicitor. **Motion is approved by a unanimous 5/0 vote.**

D. Consider, discuss, and act upon adopting a resolution to place Smithfield Land Trust, recreation, and open space properties in a Municipal Public Trust sponsored by Council Members Rachel S. Toppi and Michael P. Iannotti.

Vice President Iannotti explains the following: a few more properties have been taken out in order to be absolutely sure the Town is not tying up Town properties that it may want to do something different with in the future, and those removed were not large parcels. Camp Shepard is still under consideration as to what the future of this property will be, and there is a separate committee determining what the plan is.

A substantial number of properties still remain; all of the Land Trust properties that were originally proposed, including twenty-three (23) parcels consisting of eight hundred (800) acres of land to be put into a Public Trust.

By this resolution the land would be placed in a Public Trust under the RI statute in perpetuity and could never be sold or used for other purposes.

Thomas Hodgkins of 200 Farnum Pike feels this is a valuable tool that the council should use, and this tool is needed because the last council took the decision away from the voters and changed the state law giving themselves the power to sell conserved land.

Mr. Hodgkins states there is a conflict between the ordinance and the state law because when the council changed the state law, they never changed the Town ordinance.

Mr. Hodgkins expresses his concerns about the removal of Camp Shepard from this list. Mr. Hodgkins states that when Camp Shepard was purchased the former council told the public this property would remain open, preserved space and there would be conservation easement on Camp Shepard. Mr. Hodgkins further states that three (3) years have passed and there is no conservation easement on this property and there is no protection for that property.

Mr. Hodgkins questions why the council is unwilling to commit to using Camp Shepard in the way it said it would when it voted to purchase the property in 2020.

Vice President Iannotti explains that Camp Shepard was taken out until the council has an opportunity for the Camp Shepard Committee to report. Vice President Iannotti explains that the council, in the future, can put any properties that the council will vote to put into the Public Trust.

Vice President Iannotti intends to revisit the Camp Shepard issue once the subcommittee reports on the appropriate use. Vice President Iannotti reminds Mr. Hodgkins that Camp Shepard is in an open space zone and can only be used for that purpose.

Mr. Hodgkins states that what the subcommittee can discuss is limited by the decision of the Ethics Commission, and the subcommittee cannot discuss uses for that property that are not consistent with open space. Mr. Hodgkins hopes the council will consider what the scope of that subcommittee is.

Historic Preservation Chair Robert Leach explains that it was his understanding that Camp Shepard was purchased for open space, but there was going to be a "true study", which is very detailed. Mr. Leach feels that Town Manager Rossi has worked very hard on this, and asks everyone to be a little more patient. Chair Leach further explains that he found there to be no residual lots that could be carved out and sold because they do not exist, and a major division

would need to be done.

Chair Leach also explains that the Historic Preservation Commission has insisted that four (4) of the five (5) historic buildings that are there would be protected, and the commission would be very adamant in defending the preservation of those structures.

Member Toppi states that being on the Camp Shepard Subcommittee, she has every intention of keeping it open space, and it seems like that is the general consensus. Member Toppi further states that there is more work to do on that committee.

Vice President Iannotti explains that this council created open space zones for the Town.

Solicitor Gallone states that this property sits in an open space zone which prohibits residential development.

Member Tassoni questions how many other towns have this. Vice President Iannotti states that only Narragansett has a Public Trust in place. Vice President Iannotti notes that a copy of the resolution should be recorded by the Town Clerk in the land evidence records for each parcel.

Member Tassoni questions why other towns have not “jumped on board”.

Motion is made by Vice President Iannotti, seconded by Member Toppi, that the Smithfield Town Council hereby adopts the attached resolution to place the listed properties in the Municipal Public Trust to perpetually protect them from conversion. **Motion is approved by a unanimous 5/0 vote.**

XI. New Business:

A. Consider, discuss, and act upon authorizing a bid award for drainage, maintenance, loam & seed and tree plantings within the Deer Run Estates subdivision.

Town Engineer Kevin Cleary explains the following: the scope of work was advertised in an RFP, and bids were collected on September 21, 2023. After reviewing the bids, the apparent low bid was relatively in line with what the Town expected the costs to be, and the second bid was extremely high. The recommendation is to move passage of bid items: 2, 3, 4, 5, 6 and 8 in the amount of \$65,995, and authorize the installation of up to thirty-eight (38) tree plantings within item 7 for a cost of \$31,191.92 with a total contract amount of \$97,186.92. This should finish out the balance of both the required work and the aesthetic items in the subdivision. There were cuts made due to unforeseen circumstances that occurred after the Town collected bond from the original developer and construction activities that occurred after the bond was posted (things got damaged, drainage equipment got broken, etc.). There was a cost of approximately \$60,000 of unanticipated drainage repairs.

Member Toppi questions the original number of trees. Engineer Cleary states that the original number of trees was ninety-six (96), which is a significant reduction. Engineer Cleary suggests making concessions with the contractor at the time of tree selection by finding a tree that is less expensive to allow for the unit to come down and to seek more trees so everyone will get a tree in front of their property.

Member Toppi questions the number of houses. Engineer Cleary states that there are twenty (20) houses in the subdivision.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council hereby authorizes contract award to Solitro Property Services, LLC for landscape maintenance & drainage system repair services at West Farm Road, as defined in the advertised Request for Proposals #230821 for a contract sum not to exceed \$97,186.92. **Motion is approved by a unanimous 5/0 vote.**

B. Consider, discuss and act upon authorizing the Town Manager to execute a Construction and Maintenance Agreement with the State of Rhode Island for a pavement improvements project on Route 7/Douglas Pike.

Engineer Cleary explains the following: in preparation of the RIDOT doing surface pavement, restoration, and surface overlay of Route 7/Douglas Pike from Providence to Burriville, they have requested a utility review throughout the corridor in Smithfield. The Sewer Authority brought to their attention a number of fixtures that should be replaced along certain sections of Douglas Pike. RIDOT typically enters into Construction and Maintenance Agreements to facilitate the work, and this work is paid for by the state and the materials are paid for by the Town. The state has drafted the agreement, which has been reviewed by him and the Town Solicitor. A few revisions were made with the state, along with negotiations by Engineer Cleary as to what he felt was a fair offer.

Member Toppi questions if there are Town funds involved. Engineer Cleary explains that there will be some Sewer Authority funds to purchase castings for sewer structures that have been requested to be replaced.

Vice President Iannotti questions maintenance responsibilities for sidewalks. Engineer Cleary explains that there are no sidewalks on Douglas Pike, and he thinks this is “boilerplate” language used in CDM agreements.

Member Toppi questions if there are any “strings attached”. Engineer Cleary explains that he weeded out the strings.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council hereby authorizes the Town Manager to execute and record a Construction and Maintenance Agreement with the State of Rhode Island of Transportation on behalf of the Town of Smithfield for the planned RIDOT pavement resurfacing improvements project on Route 7 (Douglas Pike). **Motion is approved by a unanimous 5/0 vote.**

C. Consider, discuss, and act upon authorizing a request for proposals for a two year on-call town wide electrical services contract.

Town Manager Rossi explains the following: this item comes up every two (2) years, and this ensures that the Town has electrical contractors on service for the Town and the School Department. This has been successful and the rates the Town received over the years have helped to accomplish many of the projects that were needed to get done. Once the bids are received, they will be brought before the council for consideration.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town

Council hereby authorizes the Purchasing Agent to advertise this RFP for on-call town wide electrical services contract with a two (2) year term. Subject to the Town Solicitor review. **Motion is approved by a unanimous 5/0 vote.**

D. Consider, discuss, and act upon adopting a resolution authorizing the submission of a RIDEM Recreation Acquisition and Development Grant for the acquisition of Plat 23, Lot 67A (0 Cross Street) to provide parking for Whipple Field and Olivia's Forest Trail.

Town Planner Michael Phillips explains the following: this is an Acquisition Grant that comes about every two (2) years to buy open space. In this particular case the purchase of this property would be to provide additional parking for Whipple Field and to provide trailhead parking for Olivia's Forest. An appraisal was completed approximately one (1) year ago and the value was

\$235,000. The grant is a 50/50 match, and the Town's portion would be \$117,500. The acquisition of this property has been discussed with Mr. Conti since 2018. There is another proposal before the Land Trust to try to acquire it at a cheaper price with the reconfiguration of lots in that area. Through the grant project, the Town would put in for the full request. The grant application is due mid-October.

President Lawton questions how many additional parking spots there will be. Planner Phillips explains that there would be approximately thirty (30) additional spots in a formal parking lot, however, DPW Director Gene Allen thinks that more parking spots could be made along the road.

Vice President Iannotti questions a substantial part of this property being wet. Planner Phillips explains that there is a stream running through the property and Whipple Field.

Vice President Iannotti questions if the price came from the appraisal, and if the amount was correct. Planner Phillips explains that the price did come from the appraisal and two (2) houses could build with easements added.

Vice President Iannotti questions who completed the appraisal. Planner Phillips explains that appraisals were completed in 2018 and 2021, however, the owner completed this most recent one. Vice President Iannotti states that this appraisal was completed in November 2022 and questions if DEM would accept that as a value or will they require a more recent one. Planner Phillips explains that within one (1) year is standard.

Vice President Iannotti questions if the price is locked in once the grant is applied for. Planner Phillips explains that if you are granted that amount, the amount will not change, however, the Town will have to fund the remainder if the price went up.

Vice President Iannotti questions if the seller has agreed to this amount. Planner Phillips explains that the owner agreed to sell it to the Town for less than the appraised value with adjustments made to the lot lines, and this is what the Land Trust will be discussing.

Vice President Iannotti asks if Planner Phillips is confident that this is an appropriate number and if another appraisal would be appropriate. Planner Phillips explains that an appraisal was completed before prices increased, and after a discussion with the Tax Assessor, who reviewed the appraisal, he felt it was a reasonable price.

Vice President Iannotti questions where the Town's portion of the money will be coming from. Town Manager Rossi explains that the Town's portion was budgeted with the ARPA funds for this parking lot. Town Manager Rossi assures the members that \$235,000 is the cap, and he is confident that this property can be acquired for less, however, the Town must apply for the full amount to be safe.

Vice President Iannotti feels this is a great deal of money for parking spaces and questions who will be building the spaces. Town Manager Rossi explains that the Town will build the parking spaces and the funds have been put aside to accomplish that, and it will be done internally.

Member Toppi questions the "in-kind services". Planner Phillips explains that "in-kind services" do not come into play with an acquisition such as this; only for a development where something is being built.

Motion is made by Member Kilduff, seconded by Member Tassoni, that the Smithfield Town Council adopts a resolution authorizing the Town Manager to submit a Land Acquisition Grant application for the purchase of Assessor's Plat 23, Lot 67A for \$235,000 under the RIDEM Recreation Acquisition and Development Grant. **Motion is approved by a unanimous 5/0 vote.**

XII. Public Comment.

Misty Faella of 52 Whipple Road states that she has lived in Town for eight (8) years and bought her home a couple of years ago and it is located between Douglas Pike and Whipple Field. Ms. Faella further states that there is currently a speed reader on that street.

Ms. Faella also states that she will not allow her son to go to the mailbox for fear of him being hit by a car. And a dog was hit by a car last week. Ms. Faella is unsure of what can be done, but she would like to know her next step.

Town Manager Rossi suggests providing all of the information on the Traffic Safety Commission's form which is located on the Police Department's website, and they will collect that data. Town Manager Rossi explains that the reader does not only track a motorists' speed, but also the number of cars traveling on that road, and additional studies can be completed before the situation goes before the Traffic Safety Commission. Town Manager Rossi further explains that by submitting the information, a traffic study on the road will be completed. Town Manager Rossi assures Ms. Faella that he is taking this information down, and will speak with the Police Chief tomorrow.

Kim Ziegelmayer of 334 Waterman Avenue expresses her concerns about her experience with the police when her son died of a fentanyl overdose in 2021. Ms. Ziegelmayer states the following: that she wrote a letter to the editor (see attached) and copies were also sent to the Town Manager, council members, and State Representatives. She received a response from Town Manager Rossi, who she assumes is answering for the council.

When her son passed away, the police came to her house and the detective gave her his card, and she never heard from the police again. She was confused about that, and in January 2022 she went to speak with Detective Cerci who was the detective involved. She asked him repeatedly why the police had not come back with more information. She never expected an arrest to be made, a conviction, or someone going to prison, however, this is not what this is about.

Detective Cerci explained to her that this was a big problem in Town, which led to more confusion. Detective Cerci also did not offer an explanation that classifying these overdose deaths is not a policy. She was told that if the police do not think they can get a conviction, they do not do anything further, but how do you get a conviction if no questions are asked.

Ms. Ziegelmayr states she is aware this issue is complicated and the police are moving toward a harm reduction method. Ms. Ziegelmayr further states and there may be reasons why the police have approached the opioid crisis and deaths in this community the way they do but leaving a parent hanging by not letting them know the process comes across as cold and uncaring. Ms. Ziegelmayr feels this comes across as disrespectful to the life/death of her child.

Ms. Ziegelmayr spoke with Laurie MacDougall, who is the co-chair of the Family Taskforce, and her discussion with Ms. MacDougall helped her to understand that this is the way the police handle this type of situation.

Ms. Ziegelmayr feels that the process needs to be more transparent to the community if this is the approach that is being taken by the police because it is very confusing. Ms. Ziegelmayr also feels that this is a big problem, and the police need to be clear about the process. The families need to know what to expect from the police in these instances.

Ms. Ziegelmayr suggests a factsheet that is sent to the families explaining the process and offering resources. Ms. Ziegelmayr states that “nothing” feels hurtful and disrespectful.

James Robshaw of 40 Walter Carey Road states that he is in support of the statement made by Ms. Ziegelmayr because he can corroborate her situation with that of his own. Mr. Robshaw lost his son from a fentanyl overdose. Mr. Robshaw explains the following: he spoke with numerous officers, however, none of them told him the next steps. After a few weeks he contacted the head of the Smithfield agency because he had not heard from them and thought they were looking into it as if it were a case. He asked for and received a response from the Chief and the incident report stated “no crime involved”.

At age twelve (12) the department opened a case against his son and arrested him on the word of two (2) witnesses. This followed a year of lawyers, school, protocols, etc., and he and his lawyer were denied a call with the juvenile detective. The weight and resources of the department were available against a twelve (12) year old. Eventually the case went to court and was dismissed. The department had the resources to pursue a false claim when his son was twelve (12), yet when he died at age twenty (20), the department had no interest. Mr. Robshaw will be haunted for the rest of his life with questions and what ifs, and his heart breaks for other parents and loved ones left behind in similar circumstances.

Mr. Robshaw does not have expectations of this council to answer his concerns, and he is not sure if the council or other entity has oversight. He was disappointed when Ms. Ziegelmayr shared the response from the council suggesting a meeting between the parents, Town Manager Rossi, and representatives from the department. Mr. Robshaw does not see the point. Mr. Robshaw feels there was a disconnect between what he expected and what really happened. Mr. Robshaw suggests that the council oversee the efficacy of resources and priorities. Mr. Robshaw feels that

a better practice might be found to contact and follow up next of kin, as the next of kin seeking closure, needs to know what the next steps are/are not.

Member Tassoni extends his condolences to both Ms. Ziegelmayr and Mr. Robshaw. Member Tassoni explains that he is the President and CEO of The Substance Use and Mental Health Leadership Council, and there is a stigma attached to what happened to their children. Member Tassoni further explains that he was the one that suggested meeting with the parents and get more information so that the police can be addressed with this issue. Member Tassoni agrees that someone should come to your house. Member Tassoni states that Smithfield was one of the last communities to carry Narcan because our leadership did not want to carry it. Member Tassoni further states that there is a lack of leadership, in his mind, that deals with substance abuse and mental health within the Police Department.

Member Tassoni also states that he has spoken to the Town Manager about this many times, and the stigma that goes along with it. Member Tassoni feels that “we” have a chance to make a difference Member Tassoni implores the Town Manager to do something with a committee so if there is a death they can go to the houses and tell them what they need to do and follow a protocol.

Member Tassoni feels that for many years the Town has been like an ostrich with its head in the sand because no one thinks there is a problem here. Member Tassoni also feels that there needs to be a taskforce or DEA agent to help because there are so many overdoses and drugs. Member Tassoni states that until we get the proper people in place, whether it be the top of the police or bottom of the police, we have to do something.

Alfred Costantino of 16 Totem Pole Trail states the following: Sixty (60) years ago he read about fieldstone being sold, and that fieldstone came off walls. Records show property lines of fieldstone walls, therefore the question is, if you have a wall that is earmarked as historic, and it is a property line, who will pay the fine. Who is responsible for the deterioration of the wall? If you buy property and the walls are already stripped/compromised, is the new owner responsible for the wall?

There is no definition of a historic stone wall, and that is key to what is driving what is legal/illegal. Mr. Costantino expresses his concerns about the \$500 fine, and how every twenty-four (24) hours a separate offense will be sited. This means there is a \$500 daily fine. Mr. Costantino reminds the members that people can interpret a sentence differently, and the interpreter prevails over the drafter; this is in the law. Mr. Costantino feels this is ambiguous.

Mr. Costantino continues to explain that “shall require review by the Historic Preservation Commission chairman or its designee.” This is commission that does not have an attorney/representation or anything binding.” “The Building Official shall provide written notice to any land owner found to be in violation”, now making this a zoning issue. “The notice of violation shall detail the nature of the violation, fine to be levied and provide a timeframe for taking remedial action. No additional building permits for the subject property shall be issued until a plan for rebuilding the stone wall has been submitted and approved by the Smithfield Preservation Commission.” This paragraph begins speaking about this being a zoning issue, and further down in the same paragraph, the Preservation Commission will be “calling the shots”.

Mr. Costantino has never heard of such a thing.

Mr. Costantino is aware that this ordinance was approved this evening, however, it is something that got done to be undone. Mr. Costantino believes this is a legal nightmare.

Mr. Costantino provides photos to the council of the Dog Park, and reminds them that the wall in the photo was an historic wall, which was stripped years ago or during construction.

Mr. Costantino calculates the fine of \$500 per day, which is \$3,500 per week, and \$14,000 per month. Mr. Costantino does not think there is a fine of the number anywhere in the Town.

Mr. Costantino believes this is a Communist document, and he wants to know what entity came up with this.

Mr. Costantino feels the council should consider rescinding this document at the next meeting.

Mr. Costantino also feels this is a joke about what is being done to people.

Mr. Costantino reminds the members that there are walls that are owned by the state, and he questions if the Town will fine the state.

Mr. Costantino questions where the council's priorities are, when we still do not have a fire station after twenty-five (25) years.

Mr. Costantino recommends that the council look at the Town of Lincoln's Stone Wall Ordinance because it is a good one and not about fines, but rather about giving people tax credits if they protect their stone walls. If the walls are not maintained, the tax credit is taken away.

Mr. Costantino states that he would not allow Robert Leach on his property because he reviewed the file of the Waterman Tavern and suggests that the council review the file as well because there are numerous violations. Mr. Costantino further states that now Mr. Leach has the power to come on someone's property and determine their fate. Mr. Costantino also states that the file also contains how the money for payment was approved.

Mr. Costantino explains that if he is going to be fined in this Town, it better be by a public official.

Mr. Costantino reminds the members that he went to court over an ADA parking space which was 100' from a building, and you would need to through snow/ice to get there. That is where his priorities are.

Mr. Costantino feels this is unenforceable, and should be revisited at the next meeting.

Edward DeMayo of 75 Whipple Road states that terminology is so important, especially for future years.

XIII. Adjournment.

Motion is made by Vice President Iannotti, seconded by Member Toppi, to adjourn the meeting. **Motion is approved by a unanimous 4/0. Member Kilduff leaves before the meeting is adjourned.**

Meeting adjourns at 8:45 p.m.

Town Clerk



Memorandum

DATE: October 11, 2023

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: New Class B-Victualler Liquor License for The Board Room, LLC d/b/a “The Board Room”, for the October 17th Town Council Meeting

BACKGROUND:

Conduct a Public Hearing to consider the approval of a new Class B-Victualler Liquor License for the Board Room, LLC, d/b/a “The Board Room”, located at 95 Douglas Pike, with the hours of operation to be Monday through Sunday 6:00 a.m. to 1:00 a.m., subject to compliance with all State regulations and local ordinances.

TOWN REVENUE:

Fee for a Class B-Victualler Limited Liquor License is \$600.00 per year

SUPPORTING DOCUMENTS:

Copy of application
Copy of BCI – No Record
Notice of Public Hearing that appeared in the Valley Breeze on the following dates: October 5, 2023 and October 12, 2023
Copy of Notice to abutters
Copy of radius map and abutters list
TIP Card
Retail Sales Permit
Menu

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve a new Class B-Victualler Liquor License for The Board Room, LLC d/b/a “The Board Room”, subject to compliance with all State regulations, local ordinances and final approval from the RI Department of Health.

TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION

FEE \$600.00

PLEASE COMPLETE APPLICATION AND
RETURN WITH FEE TO THE OFFICE OF
THE TOWN CLERK BY:

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

Date of Application: 8/23/2023

Type of License: CLASS B-VICTUALLER
(FULL PRIVILEGE)

License Application Status: NEW

RENEWAL

TRANSFER

Name of Applicant: Domenic Grieco

Date of Birth: 3/11/1976

Resident Address: 17 Christopher Drive
Lincoln, RI 02865

Business Address: 95 Douglas Pike
Smithfield, RI 02917

Map: 40/41

Lot: 249/442/1

Corporation Name: The Board Room, LLC

Resident Telephone: 401-439-7400

Business Telephone: 401-330-2138


Operating Under Trade Name of: The Board Room

If incorporated, fill in necessary information: State, Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Treas.)

Describe Operation of Business: Cigar Bar + Lounge

Required to fill requested
Hours of Operation:

m-S 10AM - 10PM

Signature of Applicant: 

Title: X Owner

APPLIES TO BUSINESS ESTABLISHMENTS ONLY:

In Case of Emergency/Person to Contact

Name: Christine Picard

Address: 85 Douglas Pike Smithfield RI 02917 Telephone: 401-330-2138

Name:

Address:

Telephone:

Police Chief: X 

Fire Chief: X 

Building Official: X

Owner of Premises: X 

RI Dept. of Health: _____

At a meeting of the Smithfield Town Council, held on _____ the above stated application was

() Approved () Denied

License# _____

Date Issued: _____

SMITHFIELD POLICE DEPARTMENT
 215 Pleasant View Avenue, Smithfield, RI 02917
 (401-231-2500)

**NO Criminal
Record**

**POLICE CLEARANCE REPORT FOR
LICENSE APPLICATION**

DATE: 8/23/2023

1. NAME OF CANDIDATE: (PRINT)

Grieco Domenic Ralph
 LAST FIRST MIDDLE

MAIDEN NAME

31/1/1976

2. DATE OF BIRTH

7 Christopher Drive Lincoln, RI

4. CURRENT ADDRESS

Cigar Bar / Lounge

6. TYPE OF BUSINESS

8. IS BUSINESS INCORPORATED

Providence, RI

3. PLACE OF BIRTH

The Beard Room, LLC

5. NAME OF BUSINESS

95 Douglas Pike

7. BUSINESS ADDRESS

IF SO, LIST OFFICERS

401-330-2138

9. BUSINESS PHONE

N/A

10. HOME PHONE

11. List below each address which you have maintained beginning with your current address:

From Mo./Yr.	To: Mo./Year	St. No. & Name	City & State
<u>08/2013</u>	<u>Present</u>	<u>7 Christopher Drive</u>	<u>Lincoln, RI</u>
<u>31/1/1976</u>	<u>08/2013</u>	<u>5 Garwaine Drive</u>	<u>Lincoln, RI</u>

12. Have you ever been arrested or detained by any police agency? X
 YES NO

If the answer to question 12 is yes, give details below. Include date, place and charge or reason for detention.

13. List below two (2) character references

- | | | |
|----------------------------|--|---------------------|
| 1. <u>Stephen Medeiros</u> | <u>71 Cameron Way Rehoboth, MA 02769</u> | <u>774-930-0529</u> |
| NAME | ADDRESS | PHONE |
| 2. <u>Joseph Tutsch</u> | <u>490 Winthrop St. Dighton MA 02780</u> | <u>508-509-0098</u> |
| NAME | ADDRESS | PHONE |

CANDIDATE'S SIGNATURE: [Signature]

Witness: [Signature]

**TOWN OF SMITHFIELD
INTOXICATING BEVERAGE**

NOTICE IS HEREBY GIVEN, by the Smithfield Town Council of Smithfield serving as the Smithfield Licensing Board, that an application for a License to sell intoxicating beverages under the provisions of Title 3, of the General Laws of R.I., 1956, and any amendments thereto has been made to said Council as follows:

CLASS B-VICTUALLER BEVERAGE LICENSE

The Board Room, LLC d/b/a "The Board Room", 95 Douglas Pike

The above named application will be in order for a hearing of the Town Council on October 17, 2023 at 7:00 p.m., Smithfield Town Hall, Council Chambers, 64 Farnum Pike, Smithfield, RI at which time and place all remonstrants may make their objections. The public is welcome to any meeting of the Smithfield Town Council. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.

By order of the Town Council: Lyn Antonuccio, MPA, CMC, Town Clerk

October 3, 2023

PUBLIC HEARING

TOWN OF SMITHFIELD
INTOXICATING BEVERAGE LICENSE

NOTICE IS HEREBY GIVEN by the Town Council of the Town of Smithfield, being the Licensing Board in said Town, that an application for a license to sell intoxicating beverages under the provisions of Title 3, of the General Laws of R.I., 1956, and any amendments thereto, has been made to said Council as follows:

CLASS B-VICTUALLER BEVERAGE LICENSE

The Board Room, LLC d/b/a “The Board Room”, 95 Douglas Pike, in the Town of Smithfield.

The above named application will be in order for a hearing of the Town Council on October 17, 2023 at 7:00 p.m., Smithfield Town Hall, Council Chambers, 64 Farnum Pike, Smithfield, at which time and place all remonstrants may make their objections. The public is welcome to any meeting of the Smithfield Town Council. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager’s Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.

By order of the Town Council: Lyn Antonuccio, MPA, CMC, Town Clerk

Abutters Report

Abutters

<u>REM ACCT NUM</u>	<u>REM OWN NAME</u>	<u>REM PRCL LOCN</u>
19-1230-70	DRG REALTY LLC	101 DOUGLAS PIKE
19-1230-68	DRG REALTY LLC	95 DOUGLAS PIKE
13-0003-45	MDR REALTY LLC	85 DOUGLAS PIKE
13-0003-42	MDR REALTY LLC	0 DOUGLAS PIKE
19-1230-66	DRG REALTY LLC	0 DOUGLAS PIKE
19-1230-69	DRG REALTY LLC	0 DOUGLAS PIKE
13-0003-34	MDR REALTY LLC	0 DOUGLAS PIKE
13-0003-41	MDR REALTY LLC	0 DOUGLAS PIKE
13-0003-38	MDR REALTY LLC	0 DOUGLAS PIKE
13-0003-39	MDR REALTY LLC	0 DOUGLAS PIKE
13-0003-36	MDR REALTY LLC	0 DOUGLAS PIKE
12-1585-00	HARRY D LEPORE REVOCABLE	3 TWIN RIVER RD
19-3265-00	SURABIAN PAUL B	90 DOUGLAS PIKE
19-3625-20	SURABIAN PAUL T	0 DOUGLAS PIKE
19-3265-00	SURABIAN PAUL B	90 DOUGLAS PIKE
19-3625-20	SURABIAN PAUL T	0 DOUGLAS PIKE

95 Douglas Pike

Property information
 Property ID: 3630
 Location: 95 DOUGLAS PIKE
 Owner: DRG REALTY LLC

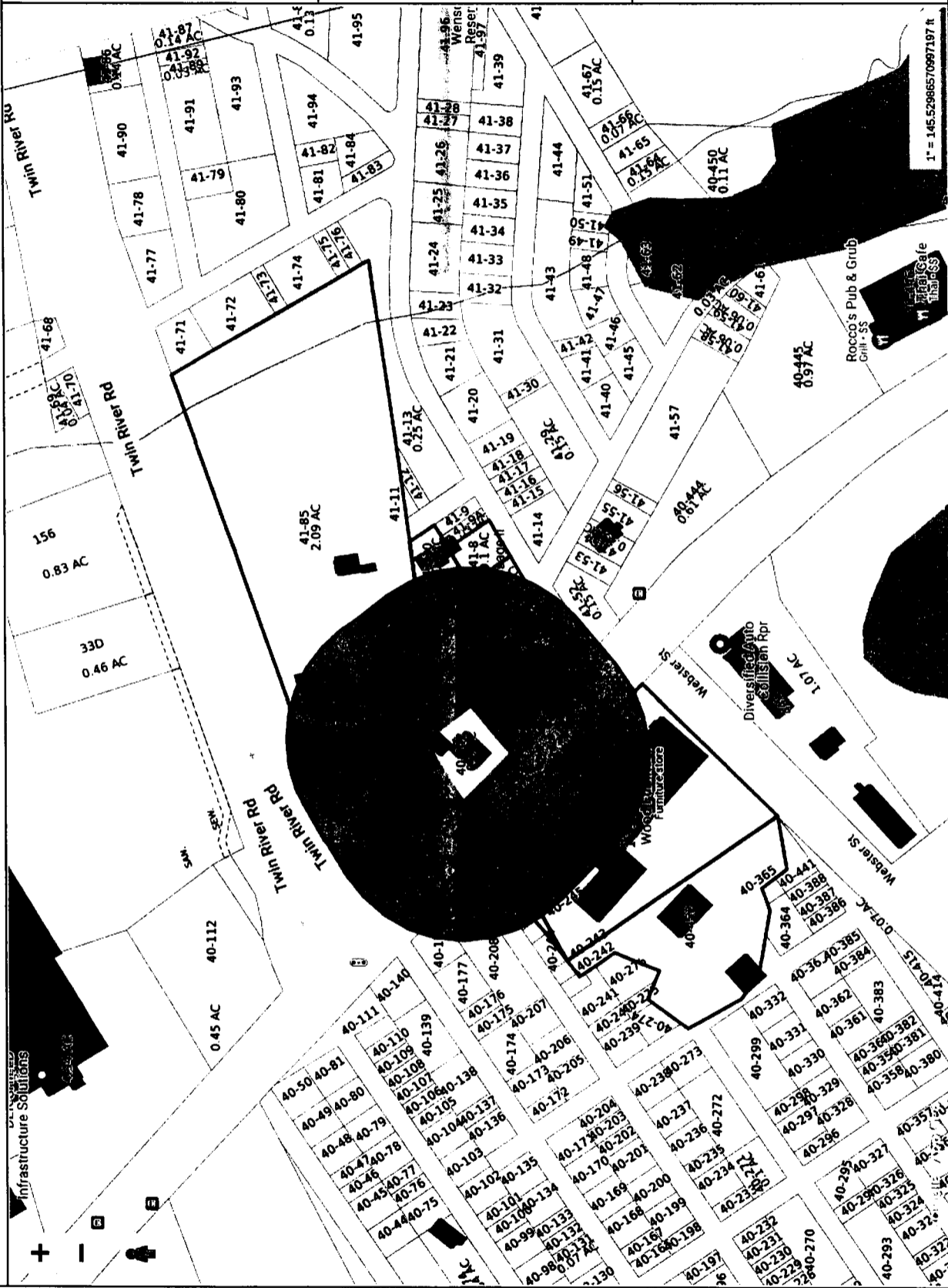


MAP FOR REFERENCE ONLY
 NOT A LEGAL DOCUMENT

Town of Smithfield, RI makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 6/11/2021
 Data updated 6/11/2021

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.



TIPS[®]

CERTIFIED
eTIPS On Premise 3.0.9 Rhode Island

Issued: 5/27/2021

Expires: 5/27/2024

ID#: 5478296

Charles M Pinto

Blah

Blah

9 Washakie Ave

North Providence, RI 02911-3532

For service visit us online at www.gettips.com



State of Rhode Island
 Division of Taxation
 One Capitol Hill
 Providence, RI 02908-5800



Phone: (401) 574-8955
 TTY Via 711
 Fax: (401) 574-8914
 Email: Tax.Excise@tax.ri.gov

THE BOARD ROOM, LLC THE BOARD ROOM
 PO BOX 91012
 JOHNSTON, RI 02919-0851

State of Rhode Island
 DIVISION OF TAXATION



RETAIL SALES PERMIT
 Valid From: 07/01/2023 to 06/30/2024

ID: 2-5278-1417

ISSUED TO:
 THE BOARD ROOM, LLC THE BOARD ROOM
 95 DOUGLAS PIKE
 SMITHFIELD, RI 02917

This permit, which authorizes the holder to collect the sales/use tax, is not assignable and is valid only for the person in whose name it is issued and for the transaction of business at the place designated. When the holder of this permit ceases to conduct the business for which it is issued at the place named, the permit must be returned to the Tax Administrator for cancellation. **The ID number, which appears in the upper left-hand corner of this permit is your license number for this place of business. Do not use this number to file returns.** Every holder of a Retail Sales Permit issued pursuant to R.I. Gen. Laws § 44-19-1 shall keep complete and accurate records of every sales transaction. These records shall be made available for examination, inspection, and copying by agents of the Division of Taxation as required by R.I. Gen. Laws § 44-19-27 and 280-RICR-20-70-12. **The failure to maintain or produce required records can result in the estimated determination of sales tax liabilities based on the best available information, the imposition of penalties and interest, and the revocation of this permit.**

DATE ISSUED: 09/26/2023

THIS PERMIT MUST AT ALL
 TIMES BE PROMINENTLY
 DISPLAYED AT THE LOCATION
 FOR WHICH IT IS ISSUED.

NEENA S. SAVAGE
 TAX ADMINISTRATOR

The Boardroom Cigar

Snacks:

Hummus with Pita and Vegetables – Chickpea hummus, served with fresh pita bread and pickled seasonal vegetables.

Cheese board – Selection of 4 cheeses with crackers

Meat & Cheese board – variety of meats and cheeses served with crackers, bread, and other accoutrements.

Tortilla Chips – with mild salsa

Potato Chips – served with house onion dip.

Chocolate covered Pretzels.

Chocolate covered peanuts.

Chocolate covered Raisins.

Trail mix

Assorted nuts

Sandwiches: served with bag of chips

Chipotle Turkey Panini – smoked turkey, provolone cheese, lettuce, tomato, and chipotle aioli

Italian Grinder – genoa salami, mortadella, Imported ham, provolone cheese, hot peppers, lettuce, tomato, and pickle.

Corned Beef – Corned beef, Swiss cheese, sauerkraut & 1000 Island.

Roast Beef – Roast Beef, Swiss cheese, lettuce & tomato

Chicken Salad – house made chicken salad, lettuce & tomato.

Tuna Salad – house made Tuna, lettuce & tomato.

Caprese – Fresh tomato & Mozzarella



Memorandum

DATE: October 11, 2023

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: New Victualling License for The Board Room, LLC d/b/a “The Board Room” for the
October 17th Town Council Meeting

BACKGROUND:

The Board Room, LLC d/b/a “The Board Room”, has applied for a new Victualling License for their business located at 95 Douglas Pike.

TOWN REVENUE:

Fee for a Victualling License is \$50.00 per year

SUPPORTING DOCUMENTS:

Copy of application
Copy of BCI – No Record
Retail Sales Permit

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve a new Victualling License for The Board Room, LLC d/b/a “The Board Room”, 95 Douglas Pike, with the hours of operation to be Monday through Sunday from 6:00 a.m. to 1:00 a.m., as applied, subject to compliance with all State regulations, local ordinances and final approval from the RI Department of Health.

FEE: 50.00

TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

Date of Application: 8/23/2023

Type of License: Virtualizing Check One:

New Renewal Amended

Name of Applicant: Domenic Grieco

Date of Birth: 3/1/1976

Resident Address: 7 Christopher Drive, Lincoln, RI 02865

Business Address: 95 Douglas Pine Smithfield, RI 02917

Operating Under Trade Name of: The Board Room, LLC

Resident Telephone: 401-431-7400 Business Telephone: 401-330-2138

If incorporated, fill in necessary information: State: Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Treas.)

Name: _____	Address: _____	Title: _____	DOB: _____
Name: _____	Address: _____	Title: _____	DOB: _____
Name: _____	Address: _____	Title: _____	DOB: _____

Describe operation of business: Cigar Bar / Lounge

Requested Hours of Operation: M - S 10:00am - 10pm

Signature of Applicant: [Signature] Title: OWNER

Applies to business establishments only.

In case of emergency/person to contact

Name: Christine Picard Address: 85 Douglas Pine Smithfield RI Phone: 401-330-2138

Name: _____ Address: _____ Phone: _____

For Official Use Only

Police Chief: [Signature]
Building Official: SIGNATURE NOT REQUIRED
RI Dept. of Health: _____

Fire Chief: [Signature]
Owner of premises: [Signature]

At a meeting of the Smithfield Town Council, held on _____

the above stated application was:

() Approved () Denied

License #: _____ Date Issued: _____

SMITHFIELD POLICE DEPARTMENT
 215 Pleasant View Avenue, Smithfield, RI 02917
 (401-231-2500)

**NO Criminal
Record**

**POLICE CLEARANCE REPORT FOR
LICENSE APPLICATION**

DATE: 8/23/2023

1. NAME OF CANDIDATE: (PRINT)

Grieco Domenic Ralph
 LAST FIRST MIDDLE

MAIDEN NAME

31/1/1976

2. DATE OF BIRTH

7 Christopher Drive Lincoln, RI

4. CURRENT ADDRESS

Cigar Bar / Lounge

6. TYPE OF BUSINESS

8. IS BUSINESS INCORPORATED

Providence, RI

3. PLACE OF BIRTH

The Beard Room, LLC

5. NAME OF BUSINESS

95 Douglas Pike

7. BUSINESS ADDRESS

IF SO, LIST OFFICERS

401-330-2138

9. BUSINESS PHONE

N/A

10. HOME PHONE

11. List below each address which you have maintained beginning with your current address:

From Mo./Yr.	To: Mo./Year	St. No. & Name	City & State
<u>08/2013</u>	<u>Present</u>	<u>7 Christopher Drive</u>	<u>Lincoln, RI</u>
<u>31/1/1976</u>	<u>08/2013</u>	<u>5 Garwaine Drive</u>	<u>Lincoln, RI</u>

12. Have you ever been arrested or detained by any police agency? X
 YES NO

If the answer to question 12 is yes, give details below. Include date, place and charge or reason for detention.

13. List below two (2) character references

- | | | |
|----------------------------|--|---------------------|
| 1. <u>Stephen Medeiros</u> | <u>71 Cameron Way Rehoboth, MA 02769</u> | <u>774-930-0529</u> |
| NAME | ADDRESS | PHONE |
| 2. <u>Joseph Tutsch</u> | <u>490 Winthrop St Dighton MA 02780</u> | <u>508-509-0098</u> |
| NAME | ADDRESS | PHONE |

CANDIDATE'S SIGNATURE: [Signature]

Witness: [Signature]



State of Rhode Island
 Division of Taxation
 One Capitol Hill
 Providence, RI 02908-5800



Phone: (401) 574-8955
 TTY Via 711
 Fax: (401) 574-8914
 Email: Tax.Excise@tax.ri.gov

THE BOARD ROOM, LLC THE BOARD ROOM
 PO BOX 91012
 JOHNSTON, RI 02919-0851

State of Rhode Island
 DIVISION OF TAXATION

RETAIL SALES PERMIT
 Valid From: 07/01/2023 to 06/30/2024



ID: 2-5278-1417

ISSUED TO:
 THE BOARD ROOM, LLC THE BOARD ROOM
 85 DOUGLAS PIKE
 SMITHFIELD, RI 02917

This permit, which authorizes the holder to collect the sales/use tax, is not assignable and is valid only for the person in whose name it is issued and for the transaction of business at the place designated. When the holder of this permit ceases to conduct the business for which it is issued at the place named, the permit must be returned to the Tax Administrator for cancellation. The ID number, which appears in the upper left-hand corner of this permit is your license number for this place of business. Do not use this number to file returns. Every holder of a Retail Sales Permit issued pursuant to R.I. Gen. Laws § 44-19-1 shall keep complete and accurate records of every sales transaction. These records shall be made available for examination, inspection, and copying by agents of the Division of Taxation as required by R.I. Gen. Laws § 44-19-27 and 280-RICR-20-70-12. The failure to maintain or produce required records can result in the estimated determination of sales tax liabilities based on the best available information, the imposition of penalties and interest, and the revocation of this permit.

DATE ISSUED: 09/26/2023

THIS PERMIT MUST AT ALL
 TIMES BE PROMINENTLY
 DISPLAYED AT THE LOCATION
 FOR WHICH IT IS ISSUED.

NEENA S. SAVAGE
 TAX ADMINISTRATOR



Memorandum

DATE: October 11, 2023

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: One (1) One-Day Class F Beer/Wine Liquor License for the St. Philip Church for the October 17th Town Council Meeting

BACKGROUND:

St. Philip Church has applied for one (1) One-Day Class F Beer/Wine Liquor License.

TOWN REVENUE:

The fee for a one (1) One-Day Class F Beer/Wine Liquor License is \$15.00 per day. Under State Law this fee cannot be waived.

SUPPORTING DOCUMENTS:

Copy of License Application
Copy of BCI - No Record
Letter of Explanation
TIP Cards
Proof of Insurance
Drawing of wine tasting area

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve one (1) One-Day Class F Beer/Wine Liquor License for a Wine Tasting at St. Philip Church, 622 Putnam Pike on Saturday, November 4, 2023 from 7:00 p.m. to 10:00 p.m., as applied, subject to compliance with all State regulations and local ordinances.

TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION

FEE: \$15.00
Per Day

PLEASE COMPLETE APPLICATION AND RETURN
WITH FEE TO THE OFFICE OF THE TOWN CLERK BY:

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

Date of Application: September 27, 2023

Type of License: CLASS-F (BEER & WINE) Check One: New () Renewal () Transfer ()

Name of Applicant: Rev. Michael J. McMahon / Saint Philip School Date of Birth: 3/5/1974

Resident Address: 622 Putnam Pike, Greenville, RI 02828 Business Address: 622 Putnam Pike, Greenville, RI 02828 Plat Lot
Operating Under Resident Business
Trade Name of: _____ Telephone: (401) 949-1500 Telephone (401) 949-1500

If incorporated, fill in necessary information: State: Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Treas.)

Name: _____ Address: _____ Title: _____ DOB: _____

Name: _____ Address: _____ Title: _____ DOB: _____

Name: _____ Address: _____ Title: _____ DOB: _____

Describe operation of business: _____

Hours of Operation: _____

Signature of Applicant: Pa. Michael J. McMahon Title: Pastor

Applies to business establishments only:

In case of emergency/person to contact

Name: Keith Kline Address: 618 Putnam Pike, Greenville, RI 02828 Phone: (401) 949-1500

Name: _____ Address: _____ Phone: _____

Police Chief: X

[Signature]
SIGNATURE NOT REQUIRED

For Official Use Only

Fire Chief: _____
Owner of premises: _____

SIGNATURE NOT REQUIRED

Building Official: _____
RI Dept. of Health: _____

SIGNATURE NOT REQUIRED

Pa. Michael J. McMahon

At a meeting of the Smithfield Town Council, held on _____

the above stated application was:

() Approved () Denied

License #: _____ Date Issued: _____

SMITHFIELD POLICE DEPARTMENT
215 Pleasant View Avenue, Smithfield, RI 02917
(401-231-2500)

NO Criminal
Record

**POLICE CLEARANCE REPORT FOR
LICENSE APPLICATION**

DATE: 9/27/2023

1. NAME OF CANDIDATE: (PRINT)

McMahon Rev. Michael J.
LAST FIRST MIDDLE

MAIDEN NAME

3/5/1976

2. DATE OF BIRTH

622 Putnam Pike, Greenville, RI 02828

4. CURRENT ADDRESS

Catholic Elementary School

6. TYPE OF BUSINESS

8. IS BUSINESS INCORPORATED

Warwick, RI

3. PLACE OF BIRTH

Saint Philip School

5. NAME OF BUSINESS

622 Putnam Pike, Greenville, RI 02828

7. BUSINESS ADDRESS

IF SO, LIST OFFICERS

(401) 949-1500

9. BUSINESS PHONE

(401) 949-1500

10. HOME PHONE

11. List below each address which you have maintained beginning with your current address:

From Mo./Yr.	To: Mo./Year	St. No. & Name	City & State
<u>2014</u>	<u>June 2022</u>	<u>1063 Victory Highway</u>	<u>Mapleville, RI</u>

12. Have you ever been arrested or detained by any police agency? YES X NO

If the answer to question 12 is yes, give details below. Include date, place and charge or reason for detention.

13. List below two (2) character references

1. Keith Kline
NAME ADDRESS PHONE

2. _____
NAME ADDRESS PHONE

CANDIDATE'S SIGNATURE: Rev. Michael J. McMahon Witness: Brandy Narducci



Saint Philip Church

622 Putnam Pike, Greenville, RI 02828

Telephone: 401-949-1500 • Fax: 401-949-3504

E-mail: office@saintphilip.com • Website: www.saintphilip.com

September 14, 2023

To: Smithfield Town Council

From: Saint Philip Wine Tasting Committee

Re: Outline of Saint Philip Wine Tasting to be held on Saturday, November 4, 2023

Saint Philip Wine Tasting

Date: Saturday November 4 7 PM to 10 PM

Overview – We will be holding a wine tasting similar to previous years in our Parish Center. We will supply food vendors and artisan tables that will offer products for purchase.

Location - It will be held in the Saint Philip Parish Center, 618 Putnam Pike, Greenville.

Vendor – We will be working with Gasbarro's Wines on Federal Hill. They will supply the beer and wine.

Entertainment – There will not be any entertainment, but rather background music supplied through our sound system.

Food – Numerous food tastings will be offered. We will have sampling tables throughout the Parish Center for those enjoying the tastings.

Raffle – We will have door prizes/raffles of donated items throughout the event. Everyone is entered in the raffle. No raffle tickets will be sold. Winner does not need to be present to win.



CERTIFIED
eTIPS Off Premise 3.0.9 Rhode Island
Issued: 9/22/2021
ID#: 5560468

CERTIFIED
Expires: 9/22/2024

Tim Corcoran
Gasbarro's Wines
361 Atwells Ave
Providence, RI 02903-1443

For service visit us online at www.gettips.com



CERTIFIED
eTIPS Off Premise 3.0.9 Rhode Island
Issued: 10/7/2021
ID#: 5570746

CERTIFIED
Expires: 10/7/2024

Nick P Shugrue
Gasbarros
Gasbarros
361 Atwells Ave
Providence, RI 02903-1443

For service visit us online at www.gettips.com



CERTIFIED
eTIPS Off Premise 3.0.9 Rhode Island
Issued: 9/22/2021
ID#: 5560473

CERTIFIED
Expires: 9/22/2024

Ryan P Powers
Gasbarro's Wines
361 Atwells Ave
Providence, RI 02903-1443

For service visit us online at www.gettips.com

card. Carry it with you as proof of your TIPS certification.

Completed the
exam. We value
responsible sale,

will help to
peers, and
intoxication,

ID #: 27345440

Name: William Strain

Exam Date: 12/16/2022

Expiration Date: 12/15/2025

TIPS[®]

RI Off-Premise

CERTIFIED

Issued: 12/16/2022

Expires: 12/15/2025

ID #: 27345440

William Strain

119 Hopkins Hill Road

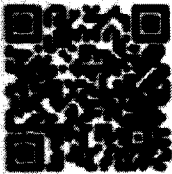
West Greenwich RI 02817



ID # 3389340
CARD # 19828550

ServSafe Alcohol® CERTIFICATE

JEFFREY MANCINHO



NAME

10/28/2020

DATE OF EXAMINATION

Card expires three years from the date of examination. Local laws apply.



©2017 National Restaurant Association Educational Foundation (NRAEF). All rights reserved. ServSafe® and the ServSafe logo are trademarks of the NRAEF, National Restaurant Association and the arc design are trademarks of the National Restaurant Association. 17110801 v.1711

Executive Vice President, National Restaurant Association Solutions

BERTHIAU BROWN

This certificate confirms completion of the ServSafe Alcohol responsible alcohol service program.



ServSafe.

ServiceCenter
800.765.2111

Certificate of Coverage

Date: 9/27/2023

Certificate Holder
 Diocesan Service Corporation
 One Cathedral Square
 Providence, RI 02903

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage
 THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

Covered Location
 ST PHILIP CHURCH
 622 PUTNAM AVENUE
 GREENVILLE, RI 02828

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
	Property				Real & Personal Property	
	D. General Liability	8594	7/1/2023	7/1/2024	Each Occurrence	500,000
	<input checked="" type="checkbox"/> Occurrence				General Aggregate	
	<input type="checkbox"/> Claims Made				Products-Comp/OP Agg	
					Personal & Adv Injury	
					Fire Damage (Any one fire)	
					Med Exp (Any one person)	
	Excess Liability	8594	7/1/2023	7/1/2024	Each Occurrence	500,000
					Annual Aggregate	
	Other				Each Occurrence	
					Claims Made	
					Annual Aggregate	
					Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage is verified for St. Philip's wine tasting on 11/04/2023 from 7:00pm - 10:00pm.

Includes \$500,000.00 Liquor Liability.

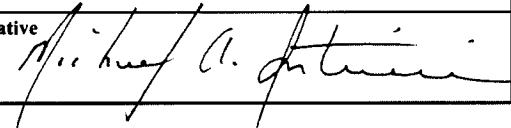
Holder of Certificate

Cancellation

Town of Smithfield
 Office of the Town Clerk

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative



0102008223

Small doors

The Cysty Roses

Clean Slab Art

Woodsigns

Character Board Table

Dessert Table

Dot Dot Clothing & Gifts

Gastams

Gastams

Brenda Lemma designs

Spined Grass Art

Gastams

Gastams

Gastams

Toys Games

Art Creative Room

Scouty

Gastams (if needed)

Gastams (if needed)

Cafe Area

Soy Cheese

Non Alcoholic Beverages Table

gilled Pizzas Table

check in Table

Inside Doors

Bathrooms

Coat Room

outside set of doors



ROBERT W. SELTZER
CHIEF OF DEPARTMENT

SMITHFIELD FIRE DEPARTMENT

"To Help People"
HEADQUARTERS, STATION NO. 1
607 PUTNAM PIKE
SMITHFIELD, RHODE ISLAND 02828
www.smithfieldfire.com



TEL. (401) 949-1330
FAX (401) 949-1192

To: Honorable Town Council
From: Chief Robert Seltzer
Date: October 10, 2023
Re: Duty Deputy Chief's Vehicle Replacement

Dear Town Council Members,

Attached is quote for a 2024 Ford, Expedition 4-wheel drive, utility vehicle to replace the 2015 Ford Expedition currently assigned to the Deputy Chiefs. The 2015 Ford Expedition will be assigned as a reserve staff vehicle. In particular, will be used to fill-in for the deputy chief vehicle when it is out for maintenance.

The deputy chief's vehicle replacement was budgeted in this year's fire department capital budget. The budget was set at \$80,000.

The quote received from the Colonial Municipal Group, Marlborough, MA, is \$69,520.28. This quote uses the master pricing agreement through the Greater Boston Police Council (GBPC) and PSE01 which is the MA Public Safety master pricing agreement.

We have chosen the Expedition in order to carry all of the incident command equipment and other supplies that the Deputy Chief vehicle carries.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert W. Seltzer".

Robert W. Seltzer
Chief of Department

Motion: To purchase one (1) 2024 Ford Expedition 4-wheel drive, utility vehicle, for the quoted price of \$69,520.28, as quoted from the GBPC/PSE01 purchasing program, to be purchased from Colonial Municipal Group located in Marlborough, MA.

"We will be the most effective and proactive emergency service and disaster mitigation organization to make Smithfield the safest community to live, work and play."



Veh_Smithfield Fire RI-2024 Ford Expedition MAX SSV Command Utility

Colonial Municipal Group - C
 61 Brigham St
 Marlborough, MA 01752
 Contact: John Welch
 Email: jwelch@buycmg.com

Sales Rep
 Paul Leon
 P: 888-615-2770 x285
 E: pleon@itsg.us.com

Veh_Smithfield Fire RI-2024 Ford Expedition MAX SSV Command Utility

Quote #ITS056909NE v2

Colonial Municipal Group - C
 61 Brigham St
 Marlborough, MA 01752
 Contact: John Welch
 Email: jwelch@buycmg.com

Sales Rep
 Paul Leon
 P: 888-615-2770 x285
 E: pleon@itsg.us.com

Date Issued:
10.10.2023
 Contract:

MAPC/GPBC & PSE01 Contract Pricing		Qty

Vehicles		Price	Qty	Ext. Price
VEHICLE	2024 Ford Expedition MAX SSV (RACE RED) INSERT VEHICLE SKUS HERE	\$54,363.00	1	\$54,363.00
Black Platform Running Boards	Black Platform Running Boards	\$396.90	1	\$396.90
Heavy-Duty Trailer Tow Package	Heavy-Duty Trailer Tow Package	\$975.10	1	\$975.10
			Subtotal:	\$55,735.00

Lighting - Sirens		Price	Qty	Ext. Price
SIFMS	FED SIG - Spectralux - Split Front ILS (8) Lamp (ENTER REFERENCE # and PRICING) ENTER REFERENCE#	\$1,260.00	1	\$1,260.00
SIFMH	FED SIG - Spectralux - Rear Hatch ILS (8) Lamp (ENTER REFERENCE # and PRICING) ENTER REFERENCE #	\$1,315.00	1	\$1,315.00
PF200R	FED SIG - PATHFINDER,100/200W REMOTE HEAD	\$1,445.00	1	\$1,445.00
EXPMOD24	FED SIG - PATHFINDER 24-CHANNEL EXPANSION	\$295.00	1	\$295.00
OBDCABLE25-2	FED SIG - OBDCABLE,FORD-PF INTERFACE,25F	\$165.00	1	\$165.00
ES100C	FED SIG - SPKR,EMERG, 100W,PLASTIC,	\$285.00	2	\$570.00
ESB-U	FED SIG - KIT,ES100 UNIVERSAL BAIL	\$0.00	2	\$0.00



Veh_Smithfield Fire RI-2024 Ford Expedition MAX SSV Command Utility

Colonial Municipal Group - C
 61 Brigham St
 Marlborough, MA 01752
 Contact: John Welch
 Email: jwelch@buycmg.com

Sales Rep
 Paul Leon
 P: 888-615-2770 x285
 E: pleon@itsg.us.com

Lighting - Sirens		Price	Qty	Ext. Price
MPS62U-RW	FED SIG - DUAL COLOR,12-LED,RED/WHITE (4) GRILLE (8) LOWER SIDE ABOVE RUNNIGN BOARDS (4) EACH SIDE (2) REAR LICENSE PLATE	\$202.50	14	\$2,835.00
MPS122U-RW	FED SIG - DUAL COLOR,24-LED,RED/WHITE (2) FRONT FOG LAMP AREA (2) REAR 1/4 GLASS	\$227.00	4	\$908.00
COM3SRWC	Fed Sig - 3" RND. SURF.MNT.LIGHT,RED/WHT Two (2) on inner tailgate to illuminate cargo area when open. Controlled by two position on/off/on switch for red or white light.	\$118.00	2	\$236.00
416910Z-R	FED SIG - CORNER LED,SINGLE,INLINE FLASH REAR BRAKE	\$153.50	2	\$307.00
416910Z-W	FED SIG - CORNER LED,SINGLE,INLINE FLASH REAR BACK UPS	\$153.50	2	\$307.00
MPSM12U-SPACRKT	FED SIG - KIT, WEDGE, MPSM12U	\$0.00	2	\$0.00
			Subtotal:	\$9,643.00

Consoles / Mounts		Price	Qty	Ext. Price
CG-X	HAVIS - Chargeguard-select	\$200.00	1	\$200.00
CUP2-1001	HAVIS - Internal cup holders	\$58.00	1	\$58.00
C-VSW-3000-EXPD-2	Havis - 2022-2023 Ford Expedition Vehicle-Specific 30" Console	\$1,182.35	1	\$1,182.35
C-ARM-102	Havis - Side Mount Armrest	\$142.00	2	\$284.00
500-0008	Westin - TM-5120 Series On-Dash Tablet Mount Police Interceptor Utility 2020	\$500.00	1	\$500.00
C-LP2-USB-BL2	Havis - Console Accessory Bracket Kit with 2 Lighter Plug Outlets W/ 1 USB-C & USB Type A Dual Port Charger & 2 Blanks for Rectangular Accessories	\$122.93	1	\$122.93
C-EB30-FSR-1P	Havis - 1-Piece Equipment Mounting Bracket, 3" Mounting Space, Fits Federal Signal Pathfinder PF200R Switch Panel Remote	\$0.00	1	\$0.00
			Subtotal:	\$2,347.28



Veh_Smithfield Fire RI-2024 Ford Expedition MAX SSV Command Utility

Colonial Municipal Group - C
 61 Brigham St
 Marlborough, MA 01752
 Contact: John Welch
 Email: jwelch@buycmg.com

Sales Rep
 Paul Leon
 P: 888-615-2770 x285
 E: pleon@itsg.us.com

Paint / Graphics / Tint	Price	Qty	Ext. Price
Vehicle-Upfit-Outside Service CUSTOM PAINT - Paint Roof & Hood Black	\$1,500.00	1	\$1,500.00
Subtotal:			\$1,500.00

Misc Additions	Price	Qty	Ext. Price
Vehicle-Upfit-Supplies Misc. Material to include connectors,wire,hardware,fuseblocks,relays	\$295.00	1	\$295.00
Subtotal:			\$295.00

Quote Summary	Amount
Vehicles	\$55,735.00
Lighting - Sirens	\$9,643.00
Consoles / Mounts	\$2,347.28
Paint / Graphics / Tint	\$1,500.00
Misc Additions	\$295.00
Total:	\$69,520.28



ROBERT W. SELTZER
CHIEF OF DEPARTMENT

SMITHFIELD FIRE DEPARTMENT

"To Help People"
HEADQUARTERS, STATION NO. 1
607 PUTNAM PIKE
SMITHFIELD, RHODE ISLAND 02828
www.smithfieldfire.com



TEL. (401) 949-1330
FAX (401) 949-1192

To: Honorable Town Council

From: Chief Robert Seltzer

Date: October 11, 2023

Re: Authorization to Implement FEMA Grant EMW-2021-FG-06832, Regional Mutual-Aid Technical Rescue Grant

Dear Town Council Members,

The Town of Smithfield is the host for a regional FEMA grant, EMW-2021-FG-06832, for the training of fire department members located in the northern region of Rhode Island for the purpose of forming a regional technical rescue team, known as the Northern RI Mutual-Aid Technical Rescue Team. The grant award was in the amount of \$688,600, awarded to the Smithfield Fire Department as the host community.

The grant money has two purposes. One is to hire a training company to conduct seven (7) disciplines of technical rescue training. The second is to compensate the members participating in the training as well as pay for backfills for any members working on the respective days of the training.

The Greater Woonsocket Fire Chiefs Mutual Aid Association (GWFCMAA) has been working on this project for the last 3 years. The intent of the GWFCMAA is to have a technical rescue team made up of members of the mutual-aid fire departments in northern RI. These members will respond on a mutual-aid basis during a technical rescue event in any of the northern RI communities. This is an asset that currently does not exist in northern RI. The GWFCMAA has established an Operational Board comprised of five fire chiefs that will oversee the team. Thanks to the FEMA grant, we are able to see this project to fruition.

The participating departments are Lime Rock, Woonsocket, Smithfield, Harrisville, Central Falls, Lincoln, North Providence and Cumberland.

I am requesting authorization from the Town Council for the Smithfield Fire Department to administer the grant and disperse the respective funds.

The GWFCMAA has selected Spec. Rescue International to conduct the training classes. Spec. Rescue has provided the same training for East Providence FD and Cranston FD. Both departments hired them as a sole source vendor under their purchasing rules. We are taking the same approach as they are the only company in this region that provides the seven discipline programs required for technical rescue.

"We will be the most effective and proactive emergency service and disaster mitigation organization to make Smithfield the safest community to live, work and play."

Also, they are the only company that we researched that provides all necessary training equipment. Finally, consistency in training amongst us and other departments in the state was a consideration for their selection.

The Spec. Rescue International quote was \$250,820 to train a group of 32 members in seven technical rescue disciplines. The remaining grant funds are for personnel expenses.

Supporting Documents:

- Quote from Spec. Rescue International
- Award letter from FEMA

Thank you for your consideration.

Sincerely,



Robert W. Seltzer
Chief of Department

Motion: To authorization the Smithfield Fire Department to administer FEMA Grant EMW-2021-FG-06832, Regional Mutual-Aid Technical Rescue Grant, and disperse the respective funds as requested.



Spec. Rescue International

***High Performance Technical Rescue
Training, Consultation and Equipment***

Class pricing as follows (32 student maximum) with 8-1 student instructor ratio for all programs other than Tower Rescue which requires a 5-1 ratio. SRI will provide Equipment to be used for training for all modules. Any deviation to the delivery models below may incur an additional fee.

Rope Rescue (56hrs.) \$39,925.00

- Delivered in 7 consecutive 8 hour days.

Trench Rescue (40hrs) \$30,510.00

- Delivered in 5 consecutive 8 hour days.
- 4 each 7 ¼ x 7 ¼ x 12 ft. LVL Wales to be left with customer

Confined Space Rescue (40hrs) \$27,575.00

- Delivered in 5 consecutive 8 hour days.

Heavy Vehicle (24hrs.) \$20,100.00

Machinery Rescue (24hrs.) \$17,090.00

- Heavy Vehicle & Machinery delivered in 6 consecutive 8 hour days.

Tower Rescue (24 hrs.) \$25,280.00

- This program is 2 deliveries of 24 hours (3-8 hour days) for 16 students each
- This program is delivered in 6 consecutive days (2 -3 day deliveries)

Structural Collapse Specialist (FEMA curriculum 2018, 80 hrs.) \$90,340.00

Includes all materials, equipment, disposables, crane, Lull etc.

No FEMA equivalency number

- This program delivered in 8 consecutive 10 hour days.
- Program utilizes FEMA certified instructors

TOTAL FOR ALL PROGRAMS \$250,820.00



Spec. Rescue International

*High Performance Technical Rescue
Training, Consultation and Equipment*

Programs provided and corresponding logistical needs.

Spec Rescue Int. with its local office allows for the personal attention to detail of a local company with the logistical support of an international corporation. Our company will supply a variety of trailers each extremely well equipped for the delivery of these programs.

The Project Coordinator for this project, Dennis E. Macedo is located within 1.5 hours of Smithfield and will be available to handle questions or issues that may arise in person. His contact information is listed on the opening page.

As the coordinator for Spec Rescue Int., he will work closely with the Smithfield Fire Department to coordinate and secure all logistical needs. A pre-program site visit or visits will be scheduled prior to the first delivery to ascertain that all logistical needs, scheduling, equipment etc. are in place.

All Programs meet or exceed NFPA 1006 standards.

1. Heavy Vehicle Rescue

a. SRI will provide the following.

- i. All necessary equipment to be used by SFD members to complete the Vehicle Rescue training excluding PPE.
- ii. Student manuals on flash drives
- iii. Certificates of completion

b. Town of Smithfield FD will provide the following.

- i. Classroom with projector suitable for the number of students
- ii. Area suitable to deliver the hands-on portion of the program including the required amount and type of vehicles. SRI will work with SFD to secure a suitable site and supply a vehicle needs list to Smithfield FD.
- iii. Rotator wrecker if required by program and AHJ.

2. Machinery Rescue

a. SRI will provide the following.

- i. All necessary equipment to be used by SFD members to complete the Machinery Rescue training excluding PPE.
- ii. Portable machinery props to simulate small machines.
- iii. Student manuals on flash drives
- iv. Certificates of completion

b. Town of Smithfield FD will provide the following.

- i. Classroom with projector suitable for the number of students
- ii. Area suitable to deliver the hands-on portion of the program including the required amount and type of machinery. SRI will work with SFD to secure a suitable site and supply a vehicle/machinery needs list to Smithfield FD.



Spec. Rescue International

*High Performance Technical Rescue
Training, Consultation and Equipment*

3. Rope Rescue

- a. Spec Rescue Int. (SRI) will provide the following.
 - i. All necessary equipment to be used by SFD members to complete the Rope Rescue training excluding PPE.
 - ii. Student manuals (hard copy)
 - iii. Certificates of completion
- b. Town of Smithfield FD will provide the following.
 - i. Classroom with projector suitable for the number of students
 - ii. Area suitable to deliver the hands-on portion of the program SRI will work with SFD to secure a suitable site.

4. Confined Space

- a. SRI will provide the following.
 - i. All necessary equipment to be used by SFD members to complete the Confined Space Rescue training excluding PPE.
 - ii. Student manuals on flash drives
 - iii. Certificates of completion
- b. Town of Smithfield FD will provide the following.
 - i. Classroom with projector suitable for the number of students
 - ii. Area suitable to deliver the hands-on portion of the program SRI will work with SFD to secure a suitable site.

5. Trench Rescue

- a. SRI will provide the following.
 - i. All necessary equipment to be used by SFD members to complete the Trench Rescue training excluding PPE. (1 trench only)
 - ii. Student manuals on flash drives
 - iii. Certificates of completion
 - iv. Lumber to build 1 community trench x2.
 - v. 4 each 12ft. Wales constructed of LVL's and left with customer
- b. Town of Smithfield FD will provide the following.
 - i. Classroom with projector suitable for the number of students
 - ii. Area suitable to deliver the hands-on portion of the program. SRI will work with SFD to secure a suitable site.
 - iii. Machine and operator qualified to dig trenches as needed for the hands-on portion of the program.
 - iv. Additional equipment for 2 trenches if desired will be supplied by or at the expense of SFD
 - v. Disposables needed to deliver the hands-on portion, i.e., lumber and nails, a needs list will be provided prior to delivery.



Spec. Rescue International

***High Performance Technical Rescue
Training, Consultation and Equipment***

6. Structural Collapse Technician

- a. SRI will provide the following.
 - i. All necessary equipment to be used by SFD members to complete the Structural Collapse Technician training excluding PPE.
 - ii. Student manuals on flash drives
 - iii. Certificates of completion
 - iv. All disposables needed to deliver this program, i.e., lumber, nails, concrete slabs, jersey barriers for scenario building.
 - v. Forklift needed to support program.
 - vi. Clean-up of debris upon completion
 - vii. Set-up and dismantling of props.
- b. Town of Smithfield FD will provide the following.
 - i. Classroom with projector suitable for the number of students
 - ii. Area suitable to deliver the hands-on portion of the program including an area suitable for the shoring portion of the program.
 - iii. Restroom facilities or porta-johns if necessary

7. Tower Rescue

- a. Spec Rescue Int. (SRI) will provide the following.
 - i. All necessary equipment to be used by SFD members to complete the Tower Rescue training excluding PPE.
 - ii. Student manuals on flash drives
 - iii. Certificates of completion
- b. Town of Smithfield FD will provide the following.
 - i. Classroom with projector suitable for the number of students
 - ii. Area suitable to deliver the hands-on portion of the program SRI will work with SFD to secure a suitable site.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 08/24/2022



Robert Seltzer
SMITHFIELD, TOWN OF
64 FARNUM PIKE
SMITHFIELD, RI 02917

EMW-2021-FG-06832

Dear Robert Seltzer,

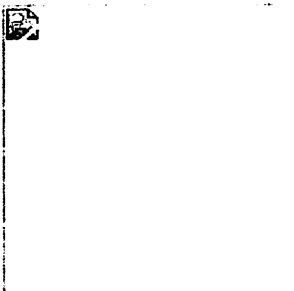
Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2021 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$626,000.00 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$62,600.00 for a total approved budget of \$688,600.00. Please see the FY 2021 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2021 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,



PAMELA WILLIAMS
Assistant Administrator, Grant Programs



ROBERT W. SELTZER
CHIEF OF DEPARTMENT

SMITHFIELD FIRE DEPARTMENT

"To Help People"
HEADQUARTERS, STATION NO. 1
607 PUTNAM PIKE
SMITHFIELD, RHODE ISLAND 02828
www.smithfieldfire.com



TEL. (401) 949-1330
FAX (401) 949-1192

To: Honorable Town Council

From: Chief Robert Seltzer

Date: October 11, 2023

Re: FEMA Grant EMW-2022-FP-00834, Inflatable Firehouse for Fire Prevention

Dear Town Council Members,

The Town of Smithfield has received a FEMA Fire Prevention Grant, EMW-2022-FP-00834, for the purchase of an inflatable firehouse prop to be used by our Fire Prevention Division.

The grant award is \$10,295.00, a Federal share of \$9,804.76, and a local share of \$490.24. The quoted price for this project is \$10,970.00, which will increase the local share to \$1,165.24. This local share adjustment is due to a price increase after the grant was submitted. The local share will be funded through our Fire Prevention Fund.

This is a sole source purchase as the inflatable firehouse comes direct from the factory and the grant was written specifically around the All-Star Inflatables specifications. (Note: All-Star Inflatables was the only company that we found with such a prop.)

A brief description of the Inflatable Firehouse: The Original Inflatable Fire House is an effective safety and educational prop that teaches children proper fire safety tasks. The inflatable fire education smoke house comes complete with exit drills in the house and other home safety tactics, precautions and proper safety procedures in the event of a fire. The Inflatable Firehouse is a portable inflatable safety smoke house that has been turned into a scaled down "kid-sized" functional training house. Children locate potential fire hazards in the kitchen, living room, and bedroom. They practice simple methods of eliminating potentially dangerous situations.

Supporting Documents:

- Quote from All-Star Inflatables, Inc.
- Award letter from FEMA

Thank you for your consideration.

Sincerely,

Robert W. Seltzer
Chief of Department

Motion: To authorization the Smithfield Fire Department to purchase an Inflatable Firehouse from All-Star Inflatables, Inc., in the amount of \$10,970.00, utilizing FEMA Grant EMW-2022-FP-00834.

"We will be the most effective and proactive emergency service and disaster mitigation organization to make Smithfield the safest community to live, work and play."



All-Star Inflatables, Inc.
 11120 Grader St
 Dallas, TX 75238
 972-272-4191
 sales@all-starinflatables.com
 www.all-starinflatables.com

All Star Estimate 10284

ADDRESS	SHIP TO	DATE	TOTAL
Robert Seltzer Smithfield Fire Department 607 Putnam Pike Smithfield, RI 02828	Robert Seltzer Smithfield Fire Department 607 Putnam Pike Smithfield, RI 02828	10/10/2023	\$10,970.00

SALES REP
Karissa

ACTIVITY	QTY	RATE	AMOUNT
4 Room Fire House-ADA Compliant	1	10,970.00	10,970.00
4 Room Fire House-ADA Compliant			
Inflatable Firehouse:4 Room Inflatable Fire House	1	10,295.00	
4 Room Inflatable Fire Safety House			
Inflatable Firehouse:Fire Department Badge Logo	2	0.00	
Fire Department Badge Logo			
Inflatable Firehouse:Fire Department Banner-Included	2	0.00	
Fire Department Banner Included			
Blower Motors-Included:1.5 HP Blower Included	1	0.00	
1.5 HP Blower (Recommended for Lg Slides, Games, Extra Lg Logos, Large Firehouse) ****REGISTER WITH MANUFACTURER****. This item is not warrantied by All-Star Inflatables			
Accessories:Sand Bags-Included	1	0.00	
Set of 4 Sand Bags 50-60lb. capacity each. Even though these are titled as "sand" bags we recommend that you purchase pea gravel or white rock as the weight will stay true and prevent a mess.			
Accessories:Storage Bags Included With Order:Storage Bag-Jumbo Included	1	0.00	
This size storage bag is recommended for handicap fire education house, extended size mobile paint booths, etc.			
Financial Support:2 Year Warranty	1	0.00	
2 Year Limited Inflatable Warranty			
Financial Support:Terms & Conditions	1	0.00	
Payment Terms: 1/2 down when ordered and balance due before delivery.			
Financial Support:Freight Shipping	1	600.00	
Shipping and handling is buyers responsibility ****FREIGHT ESTIMATES WILL BE MADE 4 BUSINESS DAYS PRIOR TO SHIPMENT. ESTIMATES NOT GUARANTEED TILL FREIGHT IS DELIVERED AND COMPLETE****ANY CHANGES MADE TO DELIVERY AFTER IT LEAVES ALL-STAR DOCK IS 100% BUYERS RESPONSIBILITY****			
Financial Support:Handling Fee	1	75.00	
Handling and Preparation Fee for Freight Restrictions			

ACTIVITY	QTY	RATE	AMOUNT
Financial Support:Cancellation Policy YOU THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION.	1	0.00	
Fire House Smoke System Fire House Smoke System	1	0.00	0.00
Inflatable Firehouse:Firehouse SMOKE OUT System Firehouse SMOKE OUT System FREE IF PURCHASED BY THE END OF OCTOBER (\$1,725.00 value)	1	0.00	
Accessories:Air Curtain Air Curtain	1	0.00	
Blower Motors-Included:1/2 HP Blower-Included 1/2 HP Blower (Recommended for 15' & 20' Tunnels, Archways, Speed Cage, Advertising) ****REGISTER WITH MANUFACTURER****. This item is not warrantied by All-Star Inflatables	1	0.00	
Schools and Sports:Fog Machines and Solution:Fog Machine-Super Fogger-Included Fog Machine- Super Fogger ****REGISTER WITH MANUFACTURER****. This item is not warrantied by All-Star Inflatables	1	0.00	

This estimate is good for 30 days from date on estimate.

TOTAL	\$10,970.00
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THANK YOU.

Accepted By

Accepted Date

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 08/11/2023



Robert Seltzer
TOWN OF SMITHFIELD
64 FARNUM PIKE
SMITHFIELD, RI 02917

EMW-2022-FP-00834

Dear Robert Seltzer,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2022 Fire Prevention & Safety (FPS) Grant funding opportunity has been approved in the amount of \$9,804.76 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$490.24 for a total approved budget of \$10,295.00. Please see the FY 2022 FP&S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2022 FP&S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "P. S. Williams", is written above the typed name.

PAMELA WILLIAMS
Assistant Administrator, Grant Programs



Fire ED FROM MOLLY.AVI

A YouTube video player interface showing a play button icon. The video title is "Fire ED FROM MOLLY.AVI".



ROBERT W. SELTZER
CHIEF OF DEPARTMENT

SMITHFIELD FIRE DEPARTMENT

"To Help People"
HEADQUARTERS, STATION NO. 1
607 PUTNAM PIKE
SMITHFIELD, RHODE ISLAND 02828
www.smithfieldfire.com



TEL. (401) 949-1330
FAX (401) 949-1192

To: Honorable Town Council

From: Chief Robert Seltzer

Date: October 11, 2023

Re: FEMA Grant EMW-2021-FP-00895, Fire Extinguisher Trainer

Dear Town Council Members,

The Town of Smithfield has received a FEMA Fire Prevention Grant, EMW-2021-FP-00895, for the purchase of a digital fire extinguisher system to be used by our Fire Prevention Division to teach the public how to use a fire extinguisher.

The grant award is \$165,015.00, a Federal share of \$157,157.14, and a local share of \$7,857.86. I wrote this grant to implement a Business Support Team made up of our members that are credentialed as RI Deputy State Fire Marshals.

The intent of the Business Support Team is: 1. Develop a template fire risk assessment form to guide the actual field assessment. 2. Identify the appropriately credentialed members of the department that will perform the risk assessments. 3. Training the team members the procedure to conduct an assessment. 4. Develop a curriculum to conduct the education component of the project. 5. Train the team members how to deliver the education curriculum. 6. Purchasing the training pamphlets from NFPA. 7. Purchase the Hazard Workplace Model. 8. Purchase the Fire Extinguisher Trainer. 9. Train the team members how to use the extinguisher trainer and workplace model. 10. Schedule risk assessments with local businesses 11. Conduct education curriculum with businesses as requested. 12. Follow-up with the businesses after the risk assessment with a report of mitigation recommendations. The planning for this project is close to completion. Purchase of the respective training props is next in order.

The funds from this grant will pay for a fire extinguisher trainer, a hazard workplace model building, NFPA training pamphlets, and the remaining funds will cover overtime expenses related to delivering the curriculum.

The request of this memo is to purchase the fire extinguisher trainer.

A brief description of the fire extinguisher trainer: Realistic, hands-on fire extinguisher training. LASERS SIMULATE THE DISCHARGE OF ACTUAL EXTINGUISHERS FOR A COMPLETELY CLEAN, SAFE TRAINING EXPERIENCE. Allows you to train in places where emergencies may really occur, like schools, workplaces or the home. Training can take place completely indoors. Make sure trainees are prepared for a real fire by testing their skills – sensors sense trainees' actions and respond like a real fire. The flames will only subside and go out if the trainee uses the proper P.A.S.S. (Pull the extinguisher pin. Aim the nozzle low at the base of the fire. Squeeze the lever above the handle. Sweep the nozzle from side to side.) method. Smoke generators emit the proper amount of smoke based

"We will be the most effective and proactive emergency service and disaster mitigation organization to make Smithfield the safest community to live, work and play."

on the size of the fire and time since ignition to further enhance the realism of the evolution. Kit also includes a pull station prop so trainees can practice pulling a fire alarm.

The fire department requests approval to purchase a Bullseye Digital Extinguisher System from Fire Tech & Safety of New England, Inc., in the amount of \$23,259.00 as quoted from the MA PSE01 Public Safety Master Pricing Agreement

Supporting Documents:

- Quote from Fire Tech & Safety of New England, Inc.
- Award letter from FEMA

Thank you for your consideration.

Sincerely,



Robert W. Seltzer
Chief of Department

Motion: To authorization the Smithfield Fire Department to purchase an Bullseye Digital Extinguisher System from Fire Tech & Safety of New England, Inc., in the amount of \$23,259.00, utilizing FEMA Grant EMW-2021-FP-00895.

FIRE TECH & SAFETY OF NEW ENGLAND, INC.

100 Business Park Dr., Unit 6
 Tyngsborough, MA 01879
 1-800-256-8700 Fax (978) 649-6833



Quote

Name / Address
SMITHFIELD FIRE DEPT.-RI ATTN: CHIEF ROBERT SELTZER 607 PUTNAM PIKE GREENVILLE, RI 02828

Date	Quote #
10/11/2023	200868
Valid for 15 Days	



Project	Terms	Rep
	MA State Contract PSE01	JL

Qty	Description	Unit Price	Total
1	LION TRAINING PRODUCTS BULLSEYE DIGITAL EXTINGUISHER SYSTEM BASE PACKAGE. INCLUDES THE FOLLOWING ITEMS -Transport Case for ATTACK™ Digital Fire Training Panel and BullsEye™ Digital Simulation Panel, V2 - BullsEye™ 2 kg/5 lb Dry Chemical Digital Laser Extinguisher (RF) - BullsEye™ Digital Fire Extinguisher Training System, V3 - Industrial Grade Extinguisher Carrying Case for Single BullsEye™ 2 kg/5 lb C02 Digital Laser Extinguisher (RF)	13,712.00	13,712.00
1	LION TRAINING PRODUCTS R.A.C.E. STATION KIT (American Version) (DOES NOT INCLUDE ELECTRICAL CUT OFF SWITCH)	7,892.00	7,892.00
1	LION TRAINING PRODUCTS BULLSEYE 5LB DRY CHEMICAL DIGITAL LASER EXTINGUISHER (RF)	1,655.00	1,655.00
	PRICING COMPLIANT WITH MASS STATE CONTRACT PSE01 - PLEASE SEE FTS TERMS AND CONDITIONS FOR MORE INFORMATION.	0.00	0.00
	MASSACHUSETTS STATE CONTRACT PSE01 FREIGHT EXCEPTION: INCLUDES ALL TRANSPORTATION FEES, HANDLING COST, PRODUCT INSPECTION AND TRAINING. SEE FTS TERMS AND CONDITIONS FOR MORE INFORMATION.	0.00	0.00

Total		\$23,259.00
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Notice: One or more of the products listed above may contain PFAS. For detailed product information please call 800-256-8700.

Fire Tech & Safety Terms and Conditions: <https://firetechusa.com/FTSTAC.pdf>

Unless otherwise noted on this quote, freight may be added at time of invoicing as Prepay & Add terms

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 03/09/2023



Robert Seltzer
TOWN OF SMITHFIELD
64 FARNUM PIKE
SMITHFIELD, RI 02917

EMW-2021-FP-00895

Dear Robert Seltzer,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2021 Fire Prevention & Safety (FPS) Grant funding opportunity has been approved in the amount of \$157,157.14 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$7,857.86 for a total approved budget of \$165,015.00. Please see the FY 2021 FP&S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2021 FP&S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "P. S. Williams", is positioned below the "Sincerely," text.

PAMELA WILLIAMS
Assistant Administrator, Grant Programs

RESOLUTION

TOWN OF SMITHFIELD, RHODE ISLAND

WHEREAS, the Town Council has expressed a commitment to making Smithfield an increasingly welcoming, inclusive, and safe community for everyone to live, work and learn; and to promote free thought and speech, while condemning racism, hate speech, bigotry, violence, and discrimination; and

WHEREAS, the Town Council also sets a vision of a dynamic community embracing its future while respecting its past with core values of civility, sustainability, diversity, inclusivity through full participation, partnership, and resiliency as a guide to approaching the work of the Town; and

NOW, THEREFORE, BE IT RESOLVED by the Smithfield Town Council that the Smithfield Diversity, Equity and Inclusion Task Force is hereby created with a composition, term, charge, and ground rules as follows:

1. The Smithfield Diversity, Equity and Inclusion Task Force shall consist of eleven (11) members who shall serve at the pleasure of the Town Council.
2. The Smithfield Diversity, Equity and Inclusion Task Force shall be comprised of the following eleven (11) members: a Town Council member selected by the Town Council, a School Committee member selected by the School Committee, the Town Manager, the Superintendent of Schools, the Assistant Superintendent of Schools, the Police Chief, the Director of Parks and Recreation, one (1) School Administrator selected by the Superintendent of Schools, and three (3) Town residents to be selected by the Town Council.

3. Task force members shall serve at the pleasure of the Town Council and may, by a majority Town Council vote, be appointed, dismissed, or replaced.

4. The purpose of the Smithfield Diversity, Equity and Inclusion Task Force is to advise the Town in developing recommendations that further the advancement of Diversity, Equity and Inclusion in the Town of Smithfield.

5. The Smithfield Diversity, Equity and Inclusion Task Force shall select a chair and a vice-chair who shall conduct the meetings of the task force.

6. The Town will provide support staff to the task force, to include preparation of agendas and minutes, compilation of materials for discussion at meetings, and to assistance with public outreach efforts.

7. Subcommittees may be formed to focus on issues or subjects meriting more detailed discussion.

8. Goals of the Smithfield Diversity, Equity and Inclusion Task Force are as follows:

- a. Engage with Smithfield residents, interest groups, and businesses to seek feedback on their experiences that can improve life in our community.
- b. Identify strategies that help the Town to be more inclusive in engaging our residents and businesses that will better promote unity, equality and understanding in Smithfield
- c. Work with a Diversity, Equity and Inclusion Consultant to develop a comprehensive plan and long-term vision of diversity, equity and inclusion goals for the community. The plan should include methods of both short- and long-term monitoring and evaluation that consider several areas, including but

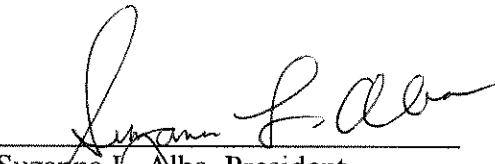
not limited to policies and procedures, community partnership engagement and ongoing education.

- d. Present recommendation to the Smithfield Town Council on how to achieve the goals above.
- e. Subcommittees may be formed to focus on issues or subjects meriting more detailed discussion.

9. This resolution will take effect immediately upon its passage by the Town Council.

PASSED: April 20, 2021

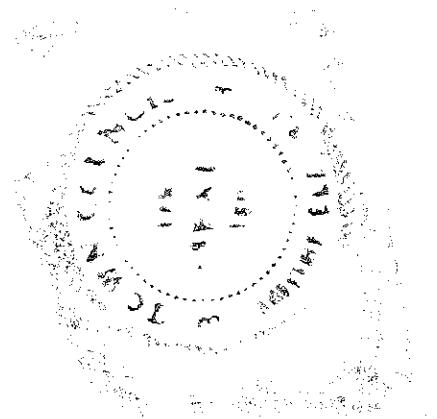
APPROVED:



Suzanna L. Alba, President
Smithfield Town Council



Acting Town Clerk
Lyn M. Antonuccio, CMC
Acting Town Clerk



Proposed Motion:

That the Smithfield Town Council authorizing a resolution to create the Smithfield Equity Task Force.

RESOLUTION

TOWN OF SMITHFIELD, RHODE ISLAND

WHEREAS, the Town Council has expressed a commitment to making Smithfield a welcoming, inclusive, and safe community for everyone to live, work and learn; and to promoting free thought and speech, while condemning racism, hate speech, bigotry, violence, and discrimination; and

WHEREAS, the Town Council also sets a vision of a dynamic community embracing its future while respecting its past with core values of civility, sustainability, diversity, inclusivity through full participation, partnership, and resiliency as a guide to approaching the work of the Town; and

NOW, THEREFORE, BE IT RESOLVED by the Smithfield Town Council that the Smithfield Equity Task Force is hereby created with a composition, term, charge, and ground rules as follows:

1. The Smithfield Equity Task Force shall consist of eleven (11) members who shall serve at the pleasure of the Town Council.
2. The Smithfield Equity Task Force shall be comprised of the following eleven (11) members: a Town Council member selected by the Town Council, a School Committee member selected by the School Committee, the Town Manager, the Superintendent of Schools, the Assistant Superintendent of Schools, the Police Chief, the Director of Parks and Recreation, one (1) School Administrator selected by the Superintendent of Schools, and three (3) Town residents to be selected by the Town Council.

3. Task force members shall serve at the pleasure of the Town Council and may, by a majority Town Council vote, be appointed, dismissed, or replaced.

4. The purpose of the Smithfield Equity Task Force is to advise the Town in developing recommendations that further the advancement of Diversity, Equity and Inclusion in the Town of Smithfield.

5. The Smithfield Equity Task Force shall select a chair and a vice-chair who shall conduct the meetings of the task force.

6. The Town will provide support staff to the task force, to include preparation of agendas and minutes, compilation of materials for discussion at meetings, and to assistance with public outreach efforts.

7. Subcommittees may be formed to focus on issues or subjects meriting more detailed discussion.

8. Goals of the Smithfield Equity Task Force are as follows:

- a. Engage with Smithfield residents, interest groups, and businesses to seek feedback on their experiences that can improve life in our community.
- b. Identify strategies that help the Town to be more inclusive in engaging our residents and businesses that will better promote unity, equality and understanding in Smithfield
- c. Work with a Diversity, Equity and Inclusion Consultant to develop a comprehensive plan and long-term vision of diversity, equity and inclusion goals for the community. The plan should include methods of both short- and long-term monitoring and evaluation that consider several areas, including but

not limited to policies and procedures, community partnership engagement and ongoing education.

- d. Present recommendation to the Smithfield Town Council on how to achieve the goals above.
- e. Subcommittees may be formed to focus on issues or subjects meriting more detailed discussion.

9. This resolution will take effect immediately upon its passage by the Town Council.

PASSED: April 20, 2021

APPROVED:

Suzanna L. Alba, President
Smithfield Town Council

Lyn M. Antonuccio, CMC
Acting Town Clerk



TOWN OF SMITHFIELD ASSESSOR

MEMO

Date: October 17, 2023
To: Smithfield Town Council
From: Christopher Celeste, Assessor
Re: Tax Abatements

BACKGROUND:

Abatements are granted by the assessor as a result of assessment appeals on real estate, motor vehicles, and personal property. Adjustments are also made to motor vehicle tax bills to correct for erroneous data received from the Rhode Island Division of Motor Vehicles, including incorrect tax town and registration data. Additionally, the tax collector may request the abatement of taxes deemed to be uncollectible.

FINANCIAL IMPACT:

Total abatements for this period = \$316.06

ATTACHMENT:

Abatement Detail Report

MOTION:

Moved that the Smithfield Town Council approve the tax abatements in the amount of \$316.06

The abatements contained herein are submitted
for your approval by:

A handwritten signature in black ink, appearing to read "Christopher Celeste".

Christopher Celeste, RICA
Assessor



TOWN OF SMITHFIELD ASSESSOR

ABATEMENT DETAIL October 17, 2023

ACCOUNT #	TYPE	PROPERTY OWNER	YEAR	ORIGINAL	REVISED	REASON	ABATEMENT
01-0274-58	PP	CALVIN WILSON	2023	\$155.92	\$0.00	Business Inactive	\$155.92
03-1653-45	RE	CHAMPAGNE ROBERT & CHERY	2023	\$5,269.47	\$5,246.53	Freeze Adjustment	\$22.94
23-0094-79	RE	WALKER BRIAN M	2023	\$3,425.88	\$3,288.68	Exemption Applied	\$137.20

Town Council Authorization:



Real Estate Subtotal: \$160.14
Motor Vehicle Subtotal: \$0.00
Personal Property Subtotal: \$155.92

Total Abatements: \$316.06