



## **JOB DESCRIPTION**

Town of Smithfield

### **MAINTENANCE GROUNDS WORKER/ SEASONAL LABORER (GROUNDS /MAINTENANCE)**

**GENERAL SUMMARY:** Under general supervision of the Recreation Director or his designee, this temporary, seasonal position is responsible for carrying out daily labor and assigned tasks both indoors and outdoors. Activities included but not limited to the maintenance and landscaping of athletic fields, beaches, parks, Town Hall & school grounds, Senior Center and Deerfield Park, and town maintained cemeteries. This individual may be assigned to operate equipment and/or perform manual labor, and other duties as assigned.

#### **ESSENTIAL FUNCTIONS:**

1. Operate, maintain and repair, lift and clean cutting equipment.
2. Be a self starter, work independently on assigned tasks.
3. Interact positively with the public in a courteous manner.
4. Be able to read and comply with instructions, especially on safety equipment.
5. Be in good physical condition to be on ones feet continually.
6. Perform physical labor and mechanical duties in the maintenance and minor repair of all municipal equipment.
7. Perform physical labor in field maintenance, recreation outside buildings (i.e. concessions, bathrooms, etc.)
8. Perform other job related duties as assigned by the Recreation Director or his designee.

#### **OTHER FUNCTIONS:**

1. Must have a valid driver's license and experience operating pickup trucks.
2. Commercial landscaping experience preferred.

#### **JOB REQUIREMENTS:**

Education/Training:

- Knowledge of landscaping and maintenance procedures for various athletic fields as well as well as other skills (i.e. painting, cleaning, commercial landscaping experience.)
- Experience operating a zero turn mower, grass trimmers, blowers, chainsaws.

- Experience with the operation, maintenance and repair of irrigation systems.
- Prompt attention to detail.
- Must possess a High School Diploma or G.E.D.

**PHYSICAL REQUIREMENTS:** This position requires the ability to perform the essential functions contained in this description. The physical aspects of these functions include, but are not limited to, the listed requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these responsibilities.

1. Ability to lift objects up to 75 pounds above waist level.
2. Ability to handle machinery and make minor repairs to such equipment.
3. Ability to effectively communicate verbally.
4. Ability to walk through rugged terrain.

**WORKING CONDITIONS:**

1. Ability to work in all weather conditions including outside extremes of temperature as well as all types of precipitation.
2. Ability to deal with the public.

**Salary:** Contingent upon Town Manager's approval.

(8/17)